

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in the key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part - A

#### I. Details of the Institution

1.1 Name of the Institution	Dnyanopasak Shikshan Mandal's College of Arts, Commerce & Science, Parbhani.
1.2 Address Line 1	Jintur Road
Address Line 2	Near Zilha Parishad
City/Town	PARBHANI
State	MAHARASHTRA
Pin Code	431401
Institution e-mail address	<a href="mailto:dsmparbhani@rediffmail.com">dsmparbhani@rediffmail.com</a>
Contact Nos.	02452 - 242466
Name of the Head of the Institution:	<b>Dr. Prakash Laxmanrao More</b>
Tel. No. with STD Code:	02452 - 242466
Mobile:	+919422858702

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879) : 13881

1.4 Website address:

Web-link of the AQAR:

1.5 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	'B++'		2003	2004 to 2008
2	2 <sup>nd</sup> Cycle	'A'	3.11	2012	2012 to 2017
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.6 Date of Establishment of IQAC : DD/MM/YYYY

1.7 AQAR for the year (for example 2010-11)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. **AQAR 2011-2012 submitted to NAAC on 09-09-2012 (online)**

ii. **AQAR 2012-2013 submitted to NAAC on 29-09-2013 (online)**

**1.9 Institutional Status**

**University** State  Central  Deemed  Private

**Affiliated College** Yes  No

**Constituent College** Yes  No

**Autonomous college of UGC** Yes  No

**Regulatory Agency approved Institution** Yes  No   
(eg. AICTE, BCI, MCI, PCI, NCI)

**Type of Institution** Co-education  Men  Women

Urban  Rural  Tribal

**Financial Status** Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

**1.10 Type of Faculty/Programme**

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

B.Sc. C.S., B.C.A., UGC Career Oriented Courses -3, PG-19

**1.11 Name of the Affiliating University**  
(for the Colleges)

Swami Ramanand Teerth Marathwada University,  
Nanded

**1.12 Special status conferred by Central/ State Government--**

**UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>		
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>		
2.3 No. of students	<input type="text" value="0"/>		
2.4 No. of Management representatives	<input type="text" value="0"/>		
2.5 No. of Alumni	<input type="text" value="0"/>		
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>		
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>		
2.8 No. of other External Experts	<input type="text" value="2"/>		
2.9 Total No. of members	<input type="text" value="12"/>		
2.10 No. of IQAC meetings held	<input type="text" value="6"/>		
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="3"/>	Faculty <input type="text" value="3"/>	
	Non-Teaching Staff <input type="text" value="0"/>	Students <input type="text" value="0"/>	Others <input type="text" value="0"/>
	Alumni <input type="text" value="0"/>		
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	
If yes, mention the amount	<input type="text" value="3,00,000/-"/>		

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC :

Departments are communicated Action Plan.

2.15 Plan of Action by IQAC/Outcome :

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year\*

Plan of Action	Achievements
To Motivate faculty for innovative research activity like Projects.	Major and Minor Research Projects are submitted by faculty members to UGC and students are involved in completing projects this improves their capabilities.
To increase number of research publications at international, national and state level peer reviewed research journals.	<u>No. of papers published :</u> International level : 26 National level : 25 State level : 12
To motivate faculty members to attend research activities like Seminars, Conferences, Workshops, Symposia to get the participants enriched with capabilities and capacities in their teaching abilities.	<u>No. of faculty members have attended :</u> <b>International level</b> Conferences/Seminars/Workshops : 10 <b>National level</b> Conferences/Seminars/Workshops : 25 <b>State level</b> Conferences /Seminars/Workshops : 22 <u>Papers presented</u> International level Seminars : 07 National level Seminars : 17 State level Seminars : 06 <u>Resource Persons :</u> <b>National level</b> Conferences/Seminars/Workshops : 06 <b>State level</b> Conferences /Seminars/Workshops: 04 Effect of this activities is that the teachers are using LCD Projectors, interactive board, PPT Demo, charts etc. making teaching more effective and interesting.
To motivate faculty to write/edit text, reference books etc.	<u>No. of books published by faculty :</u> Reference books / Text books with ISBN No. : 09 Edited books : 01
To motivate to use innovative modes of teaching.	<u>Innovative modes of teaching used by faculties :</u> Group discussion. PPT presentations. Field study. Educational excursions. Bridge course. Remedial Teaching. Language Lab.

To increase activities for competitive examinations and personality development.	- Soft Skill Development Cell is established. - Books are purchased for competitive Exam.
To conduct certificate/Diploma courses	- Certificate courses in Spoken English., Banking and Television & Video Production.
To inform the students to prepare wall posters.	- Maximum departments are involved in this activity.
To direct the departments to hold at least two meetings in a semester.	- Most of the departments have conducted meetings.
To strengthen the extension activities and consultancies	- A few faculty participated in extension activities and consultancies.
To publish Annual Bulletin of the College.	- Annual bulletin has been published.
To Girls' hostel facility be made available.	- Girls' hostel has been started.
To set up a perspective plan committee	- A perspective plan committee has be constituted.
To form a prospectus committee, an API committee.	- Already formed.
To undertake result analysis	- Already undertaken.
To invite visiting and guest faculty	- A few departments invite visiting and guest faculty.

\* Pl. refer Annexure-I.

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

AQAR was placed before the IQAC committee to seek its approval.

**Part - B****Criterion - I****I. Curricular Aspects****1.1 Details of Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	15	-	-	-
PG	19	-	-	-
UG	05	-	-	-
PG Diploma	01	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	03	-	-	-
Others	-	-	-	-
<b>Total</b>	43	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

**1.2 (i) Flexibility of the Curriculum : CBCS/Core/Elective option<sup>✓</sup> / Open options**

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	24
Trimester	-
Annual	1



1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. : **Yes**

Normally, syllabi are revised once in three to five years. The changes are carried out in progressive steps. In the first step, the first year syllabus is changed. As a consequence, in the subsequent years the syllabi of the second and third year are modified. This designing is framed by the BOS, Faculty & Academic Council of the University. The Faculty members of this College have been contributing in this process decisively as they are members of these bodies.

During the last two years all the courses have undergone revision process. The academic year changes have been brought out in the examination system of the University. The University has adopted semester pattern for all the courses except PGDMM. At present, the University is implementing major examination reforms.

**1.5 Any new Department/Centre introduced during the year. If yes, give details.**

Applied for B.Voc. in Software Development & Retail Management and Career Oriented Programmes to the UGC.

**Criterion - II****2. Teaching, Learning and Evaluation****2.1 Total No. of permanent faculty**

Total	Asst. Professors	Associate Professors	Professors	Others
52	14	38	-	-

**2.2 No. of permanent faculty with Ph.D.**

39

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	9	0	0	0	0	0	0	0	9

**2.4 No. of Guest and Visiting faculty and Temporary faculty :**

04

07

52

**2.5 Faculty participation in conferences and symposia :**

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	10	25	22
Presented papers	07	17	06
Resource Persons	0	06	04

**2.6 Innovative processes adopted by the institution in Teaching and Learning :**

1. On the Job training and Projects are compulsory part of B.Com. faculty.
2. Goals Software is being used to teach language skills.
3. Sharing of experience of experts in the form of guest lectures and practical demonstrations as well as visiting faculty's exposure is part of teaching-learning and live animation.
4. The modern teaching method like Power-point presentation, demonstration method and teacher-student interaction methods are used for the teaching. For this, the college has provided the LCD projector and Leaseline (Wi-Fi) Internet facility to the departments to facilitate direct access to innovations.

**2.7 Total No. of actual teaching days during this academic year**

182

**2.8 Examination/ Evaluation Reforms initiated by**

**the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)**

Bar Coding, Double valuation, Photocopy, MCQ for F.Y., S.Y. at UG level.

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

07

05

01

**2.10 Average percentage of attendance of students :**

More than 75%

**2.11 Course/Programme wise distribution of pass percentage :**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	54	3 (5.55)	27 (50)	08 (14.13)	1 (1.85)	39 (72.22)
B.Com.	91	37 (40)	40 (43.96)	07 (7.69%)	-	83 (91.20)
B.Sc.	72	18 (25)	35 (48.61)	01 (1.38)	-	54 (75)
B.C.S.	12	08 (66.66)	02 (16.66)	-	-	10 (83.33)
B.C.A.	05	-	01 (20)	01 (20)	-	02 (40)
M.A. Marathi Final	18	01	01	07	-	50
M.A. Hindi Final	25	-	04	05	-	36
M.A. English Final	23	-	01	07	-	34.78
M.A. Urdu Final	04	01	02	-	-	75
M.A. Sociology Final	06	-	-	01	-	16.66
M.A. Economics Final	16	-	-	02	-	12.50
M.A. History Final	14	01	06	03	-	71.42
M.A. Pol.Sci. Final	20	-	11	06	-	85
M.A. Pub.Admn. Final	07	-	04	01	-	71.42
M.Com. Final	41	-	17	10	-	65.85
M.Sc. Computers Sci. Final	29	-	17	03	-	68.96
M.Sc. Microbiology Final	-	-	-	-	-	-
M.Sc. Chemistry Final	28	-	13	-	-	46.42
M.Sc. Physics Final	03	-	01	-	-	33.33
M.Sc. Botany Final	01	-	-	-	-	-
M.Sc. Zoology Final	07	01	04	01	-	85.71
M.Sc. Maths Final	16	01	-	01	-	12.50
M.Sc. Biotechnology Final	04	-	01	01	-	50
PGDMM	01	-	01	-	-	100

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :****Contribution of IQAC in teaching and learning :**

- IQAC meeting was conducted before the commencement of academic year to take review of the activities of the preceding academic year and to chalk out academic plan for coming academic year which is to be communicated to HOD and their subordinates to all the departments. Again review of this programme is undertaken regularly.
- Teachers are encouraged to motivate the students to prepare PPT, group discussion, interactive teaching learning, poster preparation and other various activities.
- Wall posters, workshop, training programme, visiting and guest faculty.
- Suggestions for improvement of result, use of innovative, participatory teaching methods, use of ICT for more effective teaching and learning.

**Monitoring :**

- The teaching-learning process is monitored time to time by IQAC and feedback is taken at the end of the academic year.

**Evaluation :**

- The regular classroom attendance, daily teaching diaries, teaching plans are assessed for better, effective teaching-learning process. The periodic meetings of teaching staff are conducted; suggestions and are given for enhancement of teaching-learning process.

**2.13 Initiatives undertaken towards faculty development :**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefited</i>
Refresher courses	04
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the university	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	-
Others	-

**2.14 Details of Administrative and Technical staff :**

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	-	-	-
Technical Staff	47	07	-	-
Support Staff	10	02	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution :

- Composition of Research Committee to promote the research activities.
- University & UGC sponsored minor, major research projects by faculty.
- Addressing various schemes through Research Committee
- Students are motivated to participate in the research activities like 'Avishkar'.

#### 3.2 Details regarding major projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	-	03	-	-
Outlay in Rs. Lakhs	-	26.74	-	0

#### 3.3 Details regarding minor projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	1	10	-	-
Outlay in Rs. Lakhs	0.3	5.5	-	-

#### 3.4 Details on research publications :

	International	National	Others
Peer Review Journals	10	03	02
Non-Peer Review Journals	05	04	01
e-Journals	08	04	0
Conference proceedings	02	03	02

#### 3.5 Details of Impact factor of publications :

Range	0-4.6	Average	1.329	h-index	29	Nos. in SCOPUS	1329
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**3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations :**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2009-12 2010-13 2012-15	UGC	3702800	2674600
Minor Projects	2010-13	UGC	530000	460380
Interdisciplinary Projects	-	-	0	0
Industry sponsored	-	-	0	0
Projects sponsored by the University/ College	2013-2014	University	90000	90000
Students research projects <i>(other than compulsory by the University)</i>	-	-	0	0
Any other(Specify)	-	-	0	0
Total	-	-	4322800	3224980

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST

DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme

INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy:

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	01	-	-
Sponsoring agencies	-	UGC	College	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations  International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year :

Total	International	National	State	University	Dist	College
04	-	-	04	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

**3.21 No. of students Participated in NSS events :**

University level	<input type="text" value="4"/>	State level	<input type="text" value="1"/>
National level	<input type="text" value="1"/>	International level	<input type="text" value="-"/>

**3.22 No. of students participated in NCC events :**

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

**3.23 No. of Awards won in NSS :**

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

**3.24 No. of Awards won in NCC :**

University level	<input type="text" value="0"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

**3.25 No. of Extension activities organized :**

University forum	<input type="text" value="0"/>	College forum	<input type="text" value="05"/>
NCC	<input type="text" value="0"/>	NSS	<input type="text" value="15"/>
		Any other	<input type="text" value="0"/>

**3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :**

- Organized blood donation camp.
- Health Check-up camp.
- Family Planning Awareness Programme.
- Tree plantation programme.
- Environment Awareness Programmes.
- Cleanliness of Smashanbhoomi, School campus, drainage etc.
- Eradication of blind faith.
- Organized AIDS control programme.
- 'Beti Bachav' rally.
- Cultural and Social Development Activities through N.S.S.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6 acres	-	Own	6 acres
Class rooms	32	-	Own & UGC share	32
Laboratories	25	-	Own	25
Seminar Halls (Auditorium)	01	-	-	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	computers-160 Xerox Machine-01	16 01	Own Own	176 02
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 614840	-	Own/UGC	614840
Others	-	-	-	-

#### 4.2 Computerization of administration and library :

- The administration process is computerized and major administrative work is done with the help of computers.
- The UGC proposals, correspondence, admission forms, enrolment list, eligibility, examination forms, mark lists, results and accounting are computerized all these tasks are got done with the help of computerization.
- SOUL software, N-lists Program, DELNET for Library, and CMS software for office administration is used.

#### 4.3 Library services :

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	40471	6583991.00	3446	608674.00	43917.00	7192665.00
Reference Books	15475	2258066.00	370	159984.00	15845	2418050.00
e-Books	70000+ & 1613	Through 'N-lists Program' & 'DELNET	-	-	70000+ & 1613	Through 'N-lists Program' & 'DELNET
Journals	143	741873.00	7	6030.00	150	747903.00
e-Journals	6000+ & 9861	Through 'N-lists Program' & 'DELNET	-	-	6000+ & 9861	Through 'N-lists Program' & 'DELNET
Digital Database	2	99000.00	-	-	2	99000.00
CD & Video	366	19209.00	5	3495.00	371	22704.00
Newspapers	33	477817.00	-	-	33	477817.00

**4.4 Technology up-gradation (overall) :**

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Departments	Others
Existing	160	05	All computers are connected with internet access	N.A.	10 Computers 04 Printers 02 Xerox Machine	155 Computers Printers-31	LCD Projects 14 Video CCTV Cameras28 Sound System-01 Biometric machine-01 Generator-01 Inverters-11
Added	05	Nil	Yes	N.A.	05 Computer	Nil	-
Total	165	05	All computers are connected with internet access	-	10 Computers 04 Printers 02 Xerox Machine	155 Computers Printers-31	LCD Projects 14 Video CCTV Cameras28 Sound System-01 Biometric machine-01 Generator-01 Inverters-11

**4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.) :**

The short-term training courses in Computer and Internet Access are conducted free of cost by the Department of Computer Science for Teachers, Non-teaching Staff and Students. During the academic year teachers, non-teaching staff and students are trained.

**4.6 Amount spent on maintenance in lakhs :**

i) ICT	325432/-
ii) Campus Infrastructure and facilities	3926101/-
iii) Equipments	434168/-
iv) Others (Building repairs)	203995/-
<b>Total :</b>	<b>4889696</b>

## Criterion - V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

- Grievance Redressal Committee.
- Fellowship and freeships to students.
- Health Services.
- Provision for physically challenged students.
- Transport facility for girls.
- Parking shed for students and staff.
- Common room for girls.
- Girls hostel.
- Training facilities for Commerce students.
- Anti Sexual harassment cell.
- Language lab.
- Wi-Fi facility on the campus.
- Distance Education Centre of S.R.T.M. University, Nanded.

#### 5.2 Efforts made by the institution for tracking the progression :

- Conducted the orientation lectures for students.
- Followed transparent admission procedure.
- Arranged personality development programme through various Forums.
- Ten Day Training Programme in Language.
- Soft Skills Development Programme.
- Assignments/Seminars.
- State level Poster competitions by SAM, Dept. of Microbiology.
- PPT presentation competitions by Commerce Department.

#### 5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
1449	768	130	-

#### (b) No. of students outside the state

0

#### (c) No. of international students

0

Men

No	%
1381	62.29

Women

No	%
836	37.70

Last Year (2012-2013)							This Year (2013-2014)						
M/F	General	SC	ST	OBC	Physically challenged	Total	M/F	General	SC	ST	OBC	Physically challenged	Total
Male	696	211	30	322	0	1259	Male	740	238	30	371	2	1381
Female	399	120	09	185	0	713	Female	469	142	16	207	2	836
Total	1095	331	39	507	0	1972		1209	380	46	578	4	2217

Demand ratio 1:0.87

Dropout % --

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any) :

- Establishment of Employment guidance and Placement Cell.
- Motivate students to appear for competitive examinations.
- Conduction of periodical classes for students appearing for different competitive examinations like Staff Selection, Railway, Banking, MPSC, SET, etc.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations :

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of Student Counselling and Career Guidance :

- Training for B.Com. students.
- Placement Cell.
- Soft Skill Development Programme.
- Literary Programme.
- Ten Day Training Programme in Language.

No. of students benefited

**5.7 Details of campus placement :**

On Campus		Off Campus	
Number of Organizations Visits	Number of Students participated	Number of Students Placed	Number of Students Place
-	-	-	-

**5.8 Details of gender sensitization programmes :**

The institution has relatively sensitized the society by way of reducing gender disparity by admitting enough girls students. Besides, Infrastructure facilities and learning resources are extended equally to both boys and girls without any disparity. The institution also organizes street plays and NSS for sensitizing gender related issues.

**5.9 Students Activities :**

5.9.1 No. of students participated in Sports, Games and other events :

State/ University level  National level  International level

No. of students participated in cultural events :

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support :

	Number of students	Amount
Financial support from institution	-	-
Financial support from government (GOI)	813	4300495/-
Financial support from other sources (handicapped persons)	05	6800/-
Financial support from other sources (Eklaya Scholarship)	13	65000/-
Number of students who received International/ National recognitions	03 RGNF UGC	00

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed : 02

## Criterion - VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution :

**Vision :**

***"To promote quality education to produce sensible and accountable Youth."***

**Mission :**

- 1) *To equip the rural students of nation with power of knowledge to face the future challenges to make them responsible citizens of India.*
- 2) *To provide an opportunity of high-tech education with economic and social relevance of the region.*
- 3) *To generate quality manpower to enhance social, political and economic development of the country..*
- 4) *To develop innovative teaching, learning and research to update and upgrade the students with time.*
- 5) *To foster global competencies for excellence.*

6.2 Does the Institution has a management Information System :

As a part of Maharashtra Government's MIS.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development :

All syllabi designed by the Board of Studies in Swami Ramanand Teerth Marathwada University, Nanded and it is implemented by the College to keep the students in tune with the University.

6.3.2 Teaching and Learning :

- The programmes are structured to improve the students from the introductory to advanced level in their study skills.
- ICT facilities is employed to make teaching innovative.
- To make teaching-learning participatory seminars are organized.

6.3.3 Examination and Evaluation :

- Evaluation of each student through various types of examinations.
- University declares results of examinations in stipulated time.
- Internal exams are conducted.

6.3.4 Research and Development :

- Teachers are involved in research and development, while final years students are guided for their post-graduation and research based activities.
- Research Supervisors are associated with various research centres and University departments for their research based activities. A few Supervisors are life members of internal forums.

6.3.5 Library, ICT and physical infrastructure / instrumentation :

- College has an adequate number of books, computers labs, Scientific instruments, internet connectivity, classrooms and play grounds.
- Internet facility is made available for the departments.

6.3.6 Human Resource Management :

- Training to teaching, non-teaching staff and students.
- CAS promotions for teaching staff.
- Promotions for non-teaching staff.

6.3.7 Faculty and Staff recruitment :

From time to time faculty and staff recruitments are made as per the norms of UGC and Govt. of Maharashtra.

6.3.8 Industry Interaction / Collaboration :

Guest lectures of industrialists and Maharashtra Chamber of Commerce are organized in the College.

6.3.9 Admission of Students :

- Admissions of students are given on the basis of terms and conditions of the University and State Govt.
- Reservation rules and regulations are followed as per the State Govt. Norms.



**6.4 Welfare schemes for :**

Teaching	<ul style="list-style-type: none"><li>• Medical reimbursement, Group Insurance, Credit Co-operative Society benefits, Felicitation of employees.</li><li>• Concession in the fees to the wards of employees.</li></ul>
Non-teaching	<ul style="list-style-type: none"><li>• Concession in fees to the wards of employees.</li><li>• Medical reimbursement, Group Insurance, Credit Co-operative Society benefits, Felicitation of employees.</li></ul>
Students	<ul style="list-style-type: none"><li>• Free medical check-up, Blood group check-up, Group Insurance etc.</li></ul>

**6.5 Total corpus fund generated :**

**6.6 Whether annual financial audit has been done :** Yes

No

**6.7 Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	Joint Director, Higher Education.	Yes	IQAC

**6.8 Does the University/ Autonomous College declares results within 30 days?**

For UG Programmes      Yes       No

For PG Programmes      Yes       No

**6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?**

- Introduction of MCQ pattern at UG level courses.
- Internal Examination of 30 marks for each paper, two exams for every semester are conducted and then it is convert into 10 marks. This is implemented with a few exceptions in a few subjects.

**6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?**

N.A.

**6.11 Activities and support from the Alumni Association :**

- Registered Alumini Association.
- Alumni profiles are being maintained.

**6.12 Activities and support from the Parent - Teacher Association :**

A meeting of the Parent-Teacher Association was held on the College campus to discuss the problems faced by the students. The quality of education is being appreciated by the most of the parents. However, they raised a few problems like, transportation, particularly of girls and rural students. The assurance was given by the Principal to solve the problems raised by the parents.

**6.13 Development programmes for support staff :**

- Computer Training to Non-teaching staff.
- Participatory contribution in various committees on academic enhancement and socio-cultural activities.
- Motivation to participate in various training programmes organized by other agencies.

**6.14 Initiatives taken by the institution to make the campus eco-friendly :**

- Tree plantation on the campus.
- Regular cleanliness by students and staff makes the campus clean.
- Medicinal plants have been collected and used to maintain the plants, botanical garden etc.
- The campus is made polythene free.
- Mobile phones is strictly prohibited on the campus for students.
- A seminar is arranged to save and increase the number of Neem trees not only in the campus but in the region.

## Criterion - VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact

##### Innovation in Curricular Aspects :

- UGC sponsored Career Oriented Course in 'Spoken English'.
- Certificate Course in 'Banking and Television & Video Production' for students.
- Computer based course for Semester I and II under three streams based on basic Computer knowledge of the students.
- Term-wise teaching plan of the faculty.

##### Innovation in Teaching-learning and Evaluation :

- ICT based classrooms.
- Installation of interactive boards.
- Free internet access for students.
- Bridge course and remedial course.
- Internal improvement examination for students where are unable to pass in the Semester examination.
- Visiting faculty delivered extension lectures.

##### Innovation in Research, Consultancy and Extension :

- Research work in abroad and national laboratories.
- Paper presentation in abroad conferences.
- Minor and Major Research Projects funded by University, UGC & other funding agencies..
- Publication of Ph.D. thesis as books.
- Free access of INFLIBNET, DELNET through N-List program.
- Research motivation for students at PG.
- Inter disciplinary research projects.

##### Innovation in Infrastructure and Learning Resources :

- Indoor-outdoor Sports facilities.
- Gymnasium.
- Women's Hostel with UGC grants.
- CCTV Cameras in College building and Library.
- Greenery on campus with tree plantation.
- Increase in number of books for competitive examinations.

##### Innovation in Students Support and Progression :

- Self study papers to score extra marks.
- Blood donation camp.
- Free Blood Group Test Camp.
- Free Medical Check-up Camp.
- Involvement of students in campus cleaning under NSS.

##### Innovation in Governance, Leadership and Management :

- Biometric attendance for staff.
- Internet connections to the Departments.

**7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :**

- U.G.C sponsored career oriented course in Spoken English, banking & Television and Video Production.
- Computer based course for semester I and II under three stream based on the basic computer knowledge of the students.
- Term wise teaching plan of the faculty.
- ICT based class rooms.
- Free Internet access for students.
- Internal improvement examination for the students who are unable to pass even after two attempts in semester examination.
- Research work in abroad and National laboratories.
- Minor and major research projects funded by U.G.C and other funding agencies.
- Publication of Ph.D. thesis in book form.
- Super vigilance camera on college campus and library.
- To increase the greenery on campus with plantation.
- Self study papers to score extra marks.
- Blood donation camp.
- Free blood group test camp.
- Involvement of students in campus cleaning under N.S.S.
- Biometric attendance for staff.
- Internet connection to the departments.
- Departmental meetings.
- Motivation to prepare wall posters.
- Organization of Seminars in the subject of Hindi and Political Science.
- Annual Bulletin.
- Career Counselling.
- Result analysis.
- Visiting and Guest faculty.
- Ph.D. Course work.

**7.3 Give two Best Practices of the institution :**

*(please see the format in the NAAC Self-study Manuals)*

1. Quality teaching through research development and ICT.
2. Constitution of different committees for initiating, controlling and regulating the different activities in academic life of the College.
3. Encouragement to students to participate in sports competitions.
4. Formation of Student Council and students Forums on merit basis.
5. Appreciation and felicitation of Ph.D. awarded students and staff members in the Annual Gathering or in a special programme.
6. First come first serve policy for admissions.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

**7.4 Contribution to environmental awareness / protection :**

- Environment awareness Committee is formed and plantation programme organized with the help of Social Forest Department and various plants have been planted in College campus. Environment awareness and protection programmes have been also organized periodically.
- College organizes activities on environment awareness.

**7.5 Whether environmental audit was conducted?** Yes  No

**7.6 Any other relevant information the institution wishes to add :  
(for example SWOT Analysis)**

- Highly qualified staff 78% faculty has acquired Ph.D. as the highest degree and 46% are recognized as Ph.D. Guides and 127 students are actively engaged in research under the guidance faculties in various departments.
- The Institution has well furnished and sufficient infrastructure with eco-friendly environment.
- The Institution has multi-gym facility for students as well as staff.
- The active participation of faculties in curriculum development and represents on academic bodies of the University such 07 BOS members, 05 faculty members, 04 academic members, 01 Chairman, 01 Senate members.
- As the institution situated in educationally backward area, it has immense scope to provide higher education to the students.
- The technically advanced subjects like Electronic Science and Computer Science provide a better platform for placement for the student interested in industrial field.

**8. Plans of the institution for next year (2014-2015) :**

1. To review of earlier action Plan and preparation of next year action Plan.
2. To submit the proposal for organization of national seminar to NAAC.
3. To arrange Two Day National level Conference on "Two Day National Level Conference on "Globalization & Its Impact on Indian Economy."
4. To organize a national level Hindi Conference.
5. To organize a one day career orientation programme for Arts faculty.
6. To make provision for boys common room.
7. To conduct the meeting of Research Supervisors.
8. To organize the workshop on research methodology.
9. To establish Dnyanopasak Vichar Manch.
10. To organize college level conference by college.
11. To motivate the faculty to submit the research proposals for research projects.
12. To encourage the faculty to involve in research activities.
13. To organize Seminars and Conferences to create research culture among the staff and students.
14. To obtain students feedback on institutional performance.
15. To obtain feedback of curricula by students.
16. To review the performance appraisal of the staff.
17. To create environment consciousness among the students, teaching and non-teaching staff.
18. 100% computerization of administrative working.
19. To implement 'one student one tree' programme.

**Dr. A.D. Shinde**  
Coordinator, IQAC

**Dr. Prakash L. More**  
Principal & Chairperson, IQAC

**ANNEXURE-I**

Dnyanopasak Shikshan Mandal's  
**COLLEGE OF ARTS, COMMERCE AND SCIENCE, PARBHANI**  
**ACTION PLAN FOR THE ACADEMIC YEAR 2013-2014**

In the meeting of IQAC held on 29-04-2013, it was decided to chalk out the 'Action Plan for the academic year 2013-2014' and unanimously the action plan was finalized. All the heads of various departments should take note of this and take the appropriate action for execution of this plan from this academic year.

S.N.	Activities to be undertaken
1.	To implement the 'Tutor Ward Scheme.'
2.	To develop the online evaluation system.
3.	To set up a system to evaluate the departmental work.
4.	To develop e-content mechanism.
5.	At least one Certificate course/Diploma course should be run by each Department.
6.	To motivate students to prepare Wall posters.
7.	For irregular students step to be taken. Letters to be sent to their Guardians in the mid-term.
8.	Departmental meetings should be taken at least 2 meetings should be hold per month and record of meetings should be maintained.
9.	Each Department should organize at least 02 Workshops/Conferences or Seminars in a year.
10.	To strengthen the extension activities and consultancies.
11.	Annual Bulletin of the College should be regularly published.
12.	Infrastructure/equipments should be strengthened and to maintain the record of utilized by the students in the Library.
13.	e-book should be down loaded on computer and keep ready for use of students and maintain its record.
14.	Girl's Hostel be started.
15.	To implement the Book Bank Scheme.
16.	To start the students activity scheme.
17.	To setup students Common Room.
18.	To strengthen Career Counseling Cell - to establish separate committee.
19.	Three Seminars on Career Counseling should be conducted in a year.
20.	Lecture of Prof. Ramaswami, New Delhi be conducted during the year.
21.	Competitive Examination Cell be formed.
22.	Budget Planning involving faculty should be maintained.
23.	Perspective Plan Committee be formed.
24.	API findings should be reported.
25.	'Best Student' Award be started w.e.f 2013-2014.
26.	Student-Teacher Meeting should be organized.
27.	Parent-Teacher Meetings should be conducted.
28.	Prospectus Committee be formed.
29.	API Committee be formed.
30.	Value added lectures be arranged.
31.	Faculty Competency Programme be arranged.
32.	Internet Awareness Programme for 5 days be conducted.
33.	Result analysis be undertaken.
34.	Visiting and Guest Faculty be invited by all the Departments.

Place : Parbhani

Date : 22-08-2013

Sd/-  
Principal

Copy to : All the Heads of the Department, this College.



**ANNEXURE-II**

**Dnyanopasak Shikshan Mandal's  
COLLEGE OF ARTS, COMMERCE & SCIENCE, PARBHANI.  
ACADEMIC CALENDER  
For the academic year 2013-14**

- A) Terms and vacation for the year 2013-2014  
(As per University Circular of PG/Acad-cal/2013-14/3819 dt.12/04/2013)
- Vacations - 02.05.2013 to 16.06.2013**  
**First Term - 17.06.2013 to 20.10.2013**  
**Vacations - 21.10.2013 to 14.11.2013**
- Second Term- 15.11.2012 to 01.05.2014**  
**Vacations - 02.05.2014 to 15.06.2014**
- B) Schedule of Examinations ( As per Univ. Circular) First Term Second Term
- |  |                   |                   |
|--|-------------------|-------------------|
| B.A. B.Com., B.Sc. B.C.A.:                         | <b>08.10.2013</b> | <b>18.03.2014</b> |
| ( III Yr Annual & I to VI Sem , Backlog Students ) |                   |                   |
| B.A. B.Com., B.Sc. B.C.A.:                         | <b>12.11.2013</b> | <b>08.04.2014</b> |
| ( MCQ Pattern & V & VI Sem )                       |                   |                   |
- C) Admission Process of College. : **From 30.05.2013 to 29.06.2013**
- D) Display of Time Table : **29.06.2013**
- E) Commencement of Classes - : **01.07.2013**
- F) Probable Date of Annual Social Gathering : **26 Jan. 2014 to 30 Jan. 2014**
- G) Probable date of N.S.S. Camp. : **06 Jan. 2013 to 12 Jan.2013**
- H) Staff Meeting : **1<sup>st</sup> Day and Last working day of each term**
- I) Celebration of various programme at college campus.
- |                           |  |
|---------------------------|--|
| 15 <sup>th</sup> August   | Independence Day                                 |
| 5 <sup>th</sup> September | Teacher day                                      |
| 14 September              | Hindi divas                                      |
| 17 September              | Marathwada Mukti Din & University Foundation day |
| 02 October                | Mahatma Gandhi Jayanti.                          |
| 26 January                | Republic Day                                     |
| 28 February               | Science Day                                      |
| 24 Sept                   | N.S.S Day  |
| 26 Nov                    | Sanvidhan Divas                                  |
| 14 April                  | Dr. Babasaheb Ambedkar Jayanti                   |
| 01 May                    | Maharashtra Din                                  |
- J) Schedule of Holidays (As per University Circular)