



**Dnyanopasak Shikshan Mandal's**  
**College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: BA- FY (Sem-I)**

**Subject: Public Administration**

**Course Code:CCPA-I**

**Paper Title: Principles of Public Administration Paper – I**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Public Administration	Meaning, Nature, Scope and Importance.	<b>Student understand the importance of Public Administration</b>
<b>2</b>	Public Administration and Private Administration	Affinity and Difference.	<b>Student understands both Admn.</b>
<b>3</b>	Public Relations	Meaning, Importance and Agencies.	<b>Student understands Pub. relations</b>
<b>4</b>	Organization	a) Meaning and Importance. b) Forms of Organization – formal & Informal. c) Bases of Organization  [4 ps.]	<b>Student got knowledge about various organization</b>

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher:-**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: BA- FY(Sem-II) Subject: Public Administration Course Code: CCPA-II**

**Paper Title: Administrative Organizations – III**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Principles of Administrative Organization :	a] Hierarchy – Meaning, merits and demerits. b] Span of Control – Meaning, Dependant factors. c] Unity of Command – Meaning, merits & demerits. d] Delegation – Meaning, Types and Importance	<b>students got knowlege about admn. org.</b>
<b>2</b>	Line and Staff Agencies	Meaning, Types and Functions	<b>Students know various agencies</b>
<b>3</b>	Chief Executive	Types, Functions & Qualities of Chief Executive.	<b>The importance of Chief. Executive studied by student</b>
<b>4</b>	Types of Administrative Organization	a] Department – Meaning and Types. b] Public Corporation – Meaning and Characteristics.	<b>Students knows about department &amp; public corp.</b>

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's**  
**College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod**

**Department: Public Administration**

**Program: BA FY (Sem-I) Subject: Public Administration Course Code: CCPA-II**

**Paper Title: Evolution of Indian Administration and Constitution- II**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Ancient Administration [With special Reference to Kautilya]	a] Saptang Theory b] Mantri Parishad : Structure and Functions.	<b>Student got knowledge about ancient admn.</b>
<b>2</b>	Mughal and British Administration	a] Central Administration in Mughal Period. b] The Government of India Act, 1935 – Important Provisions.	<b>Student got knowledge about Mughal and British admn.</b>
<b>3</b>	Post Independence [Constitutional Set – up] Administration.	a] Formation of Indian Constitution. b] Salient Features of Indian Administration.	<b>Student got knowledge about Post Independence and Const. setup admn.</b>
<b>4</b>	Constitutional Framework.	a] Fundamental Rights. b] Fundamental Duties. c] Directive Principles of State Policy.	<b>Student got knowledge about Const. Framework</b>

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher:-**

**Dr.K.G.Rathod**



**Dnyanopasak Shikshan Mandal's**  
**College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod**

**Department: Public Administration**

**Program: BA FY(Sem-II) Subject: Public Administration Course Code:CCPA-II**

**Paper Title: Indian Administration – IV**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Indian Parliament : Structure & Functions.	a] President. b] Rajya Sabha. c] Loksabha	<b>Student got knowlege about Indian Parliament Struct. &amp; Function</b>
<b>2</b>	Union Government and Administration.	a] Prime Minister. b] Council of Ministers. c] Prime Minister's Office.	<b>Student got knowlege about Union Govt. and Admn.</b>
<b>3</b>	Supreme Court of India :	Structure & Functions.	<b>Student got knowlege about Supreme Court of India</b>
<b>4</b>	Constitutional – Non Constitutional Bodies :	a] Union Public Service Commission [U.P.S.C.] b] Election Commission. c] National Human Rights Commission.	<b>Student got knowlege about Const. Non Const. Bodies</b>

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.K.G.Rathod**



**Dnyanopasak Shikshan Mandal's**  
**College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: BA S.Y (Sem-III) Subject: Public Administration Course Code: CCPA-A**

**Paper Title: Personnel Administration- V**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Personnel Administration	Meaning, Importance, Scope	<b>Student got knowlege about Personal Admn.</b>
<b>2</b>	Recruitment	Meaning, Direct & Indirect Recruitment	<b>Student got knowlege about Recruitment</b>
<b>3</b>	Training	Meaning, Objectives & Types	<b>Student got knowlege about Training</b>
<b>4</b>	Promotion	Meaning, Principles of Promotion (Merit & Seniority)	<b>Student got knowlege about Promotion</b>
<b>5</b>	Retirement)	Meaning, Need of Retirement Benefits of Retirement (Pension, Gratuity, Provident funds, NCPS	<b>Student got knowlege about Retirement</b>

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's**

**College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod**

**Department: Public Administration**

**Program: BA S.Y (Sem-III)**

**Subject: Public Administration**

**Course Code:CCPA-B**

**Paper Title: State Government and Administration- VI (With Special Reference to Maharashtra)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Maharashtra State	Formation and reorganization	<b>Student got knowlege about Maharashtra State Formation and Recog.</b>
<b>2</b>	State Legislature	a) Governor – Powers, Functions & Role. b) Legislative Assembly (Vidhan Sabha) – Composition and Functions. c) Legislative Council (Vidhan Parishad) – Composition and Functions.	<b>Student got awareness about State Legislature and its functions</b>
<b>3</b>	State Executive	A) Chief Minister B) Council of Ministers C) State Secretariat	<b>Student got understand about State Executive - Chief Minister-Council of Minsiters, State Secretariate</b>
<b>4</b>	State Judiciary	High Court – Composition & Powers	<b>Student be aware of State Judiciary</b>
<b>5</b>	Constitutional and Statutory Agencies	a) Maharashtra Public Service Commission b) State Election Commission c) State Women Commission	<b>Student realize Constitutional and statutory agencies</b>

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.K.G.Rathod**



**Dnyanopasak Shikshan Mandal's**

**College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: BAS.Y.(Sem-III) Subject: Public Administration Course Code:SEC**

**Paper Title: Skill Enhancement Course – I Rural Development and Empowerment Programmes**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Meaning & Importance of Rural Development	1.Rural Development 2.Women Empowerment of rural area 3.Rural Employment	<b>Student aware about rural development and women empowerment</b>
<b>2</b>	Rural Development Programme	1. Clean India Mission (Swachh Bharat Abhiyan) 2. MGNREGA (Mahatma Gandhi National Rural Employment Guarantee Act-2014) 3. Pradhan Mantri Awas Yojana 4. Jaloukt Shivar	<b>Student understand about rural development programme and its Yojana</b>
<b>3</b>	Issue in Rural Development & Empowerment	1. Transparency and Accountability 2. Rural Migration 3. Lack of Effective Implication	<b>Student understand about Issues in Rural development</b>

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**  
**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: BA S.y. (Sem-IV) Subject: Public Administration Course Code: CCPA-A**

**Paper Title: Office Administration- VII**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Office Administration -	Meaning, Importance & Functions	<b>Student understand about Office Admn</b>
<b>2</b>	Office Environment	a) Office Lighting – Meaning and Importance b) Noise Control - Meaning and Importance c) Sanitation - Meaning and Importance	<b>Student aware about Office Environment</b>
<b>3</b>	Office Procedure and Method	a) Head of Institute – Qualities and Function b) Establishment – Function c) Filing – Meaning and Method	<b>Student undersand office procedure and method</b>
<b>4</b>	Working of Office Administration	a) Manuals – Meaning and Type b) Reporting – Type and Importance c) Service Book – Objectives and Importance	<b>Student undersand Working of Office Administration</b>

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**





**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod**

**Department: Public Administration**

**Program: BA S.Y(Sem-IV) Subject: Public Administration Course Code: CCPA-B**

**Paper Title: District Administration -VIII**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	District Administration	Meaning & Elements of District Administration	Student understand District Admn.
<b>2</b>	Law and Order	Principles and Agencies	Student aware of Law and Order
<b>3</b>	District Revenue Administration	a) District Collector b) Sub Divisional Officer c) Tahasildar d) Talathi	Student understand District Revenue Administration
<b>4</b>	District Judiciary	a. District and Session Court b. Loknyayalaya	Student understand District Judiciary
<b>5</b>	District Police Administration	a. District Superintendent of Police b. Police Inspector c. Police Patil	Student understand District Police Administration

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.K.G.Rathod**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: BAS.Y.(Sem-IV) Subject: Public Administration Course Code:SEC**

**Paper Title: Skill Enhancement Course – II Application of E-Governance and E-Devices in Administration**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	E-Governance	1. E-Governance – Meaning and Importance 2. Digital Service Delivery Devices 3. Use of E-devices in Higher Education	Student awanress of E-Governance
<b>2</b>	Application of E-Governance	1. E-Seva 2. E-Panchayat 3. E-Scholarship 4. Social Networking Apps	Student understand of Application of E-Governance
<b>3</b>	Various Issues in E-Governance	1. Lack of E-Literacy 2. People Participation 3. IT Security	Student understand of Various Issues in E-Governance

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod**

**Department: Public Administration**

**Program: BAT.Y(Sem-V) Subject:**

**Course Code: DSEPA-I**

**Paper Title: Administrative Thinkers -IX DSEPA-I**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Kautilya	Views on Good Governance Views on Corruption	Student understand about Kautilya
<b>2</b>	Fredrick W. Taylor	Principles of Scientific Management Mental Revolution	Student know of Fredrick W. Taylor
<b>3</b>	Henri Fayol	Principles of Management Elements of Management Qualities of Manage	Student understand of Henri Fayol
<b>4</b>	Mery Parker Follet	Views on Leadership Constructive Conflict & Integration	Student understand of Mery Parker Follet
<b>5</b>	Herbert Simon	Decision Making Theory Communication Theory	Student understand of Herbert Simon

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.K.G.Rathod**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: B.A Subject: Public Administration Course Code: DSEPA- I**

**Paper Title: Financial Administration-IX DSEPA- I (OR)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Financial Administration	Meaning ,scope and Importance	Student understand about Financial Administration
<b>2</b>	Budget	a. Meaning, Importance b. Principles of Budget	Student understand about Budget
<b>3</b>	Budgetary Process	a. Preparation b. Legislation c. Execution	Student aware about Budgetary Process
<b>4</b>	Financial Machineries :	a. Central Finance Ministry :- b. Organization &Functions	Student know about Financial Machineries
<b>5</b>	Financial Committees:	a. Estimate Committee b.Public Accounts Committee c. Public Undertakings Committee	Student understand about Financial Committees

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: BAT.Y.(Sem-V) Subject: Public Administration Course Code: DGEPA-I**

**Paper Title: Rural Local Government In Maharashtra –X DGEPA-I**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Local Government	Meaning, Nature & Importance	Student understand about Local Government
<b>2</b>	Evolution of Panchayat Raj Institutions	a. Community Development Programme b. Balwant Rai Mehta Committee c. Vasant Rao Naik Committee	Student understand about Evolution of Panchayat Raj Institutions
<b>3</b>	Seventy Third Constitutional Amendment Act	Provisions of 73rd Constitutional Amendment	Student understand about Seventy Third Constitutional Amendment Act
<b>4</b>	Three Tire System – Composition & Functions	a. Zila Parishad b. Panchayat Samiti c. Gram Panchayat	Student understand about Three Tire System –Composition & Functions
<b>5</b>	Problems of Rural Local Government	a. Official - Non Official Relations b. Local Politics c. Corruption	Student aware about Problems of Rural Local Government

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod**

**Department: Public Administration**

**Program: BAT.Y.(Sem-V) Subject: Public Administration Course Code: SECPA-III**

**Paper Title: - Disaster Management- III SECPA-III**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Disaster Management	Meaning and Classification of Disaster Meaning and Importance Of Disaster Managemen	Student understand about Disaster Management
<b>2</b>	Disaster Management Act 2005	Background and Provisions of Disaster Management Act.	Student understand about Disaster Management Act 2005
<b>3</b>	Responsibilities and Role of Various Factors in Disaster Management	A) Collector B) Tahasildar C) Citizens D) Media	Student understand about Responsibilities and Role of Various Factors in Disaster Management

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher:**

**Dr.K.G.Rathod**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle      Department: Public Administration**  
**Program: BAT.Y(Sem-VI) Subject: Public Administration      Course Code:DSEPA-II**  
**Paper Title: II Recent Trends in Public Administration – XI DSEPA-II**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	New Public Administration	a) Background of New Public Administration (10 Periods) 15 b) Elements of New Public Administration	Student aware about New Public Administration
<b>2</b>	Information Technology & Public Administration	a) E-Administration - meaning & features (15 Periods) 15 b) Importance of Information Technology in Public Administration	Student know about Information Technology & Public Administration
<b>3</b>	People's participation	meaning, importance, problems & suggestions	Student understand about People's participation
<b>4</b>	Right to Information Act.	c) Meaning & Importance of Right to information Act d) Challenges before Right to information in India	Student understand about Right to Information Act.
<b>5</b>	Issues in Public Administration	a. Public – Private Partnership (P.P.P.) b. Service Guaranty Act. c. Ethics in Administration	Student know about Issues in Public Administration

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod      Department: Public Administration**

**Program: BA TY (Sem-VI)      Subject: Public Administration Course Code: DSEPA:-II**

**Paper Title: Administrative Thoughts –XI DSEPA:-II (OR)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Elton Mayo	A) Hawthorn Experiments B) Conclusions Hawthorn Experiments	Student understand about Elton Mayo
<b>2</b>	F.W. Riggs	A) Comparative Administration I. Prismatic Society II. SALA Model B) Ecological Approach	Student understand about F.W. Riggs
<b>3</b>	Abraham Maslow	A) Motivation Theory B) Theory of Need Hierarchy	Student understand about Abraham Maslow
<b>4</b>	Fredrick Herzberg n	A) Two Factors Theory (Hygiene Theory) B) Job Enrichment	Student understand about Fredrick Herzberg
<b>5</b>	Paul H. Appleby	A) Views On Public Administration B) Views on Indian Administratio	Student understand about Paul H. Appleby

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.K.G.Rathod**





**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**      **Department: Public Administration**  
**Program: BA TY (Sem-VI)**      **Subject: Public Administration**      **Course Code: DGEPA - II**  
**Paper Title: Urban Local Government in Maharashtra-XII DGEPA - II**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Urban Local Government	Meaning, Nature & Importance	Student understand about Urban Local Government
<b>2</b>	Urbanization :	Meaning, Reasons and Effects	Student understand about Urbanization
<b>3</b>	74th Constitutional Amendment.	Provisions of 74th Constitutional Amendment act	Student understand about 74th Constitutional Amendment.
<b>4</b>	Urban Local Institutes	Composition & Functions A. Municipal Corporation B. Municipal Council C. Nagar Panchayat	Student understand about Urban Local Institutes
<b>5</b>	Problems of Urban Local Governance	a. Slums b. Pollution c. Traffic	Student understand about Problems of Urban Local Governance

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**  
**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod**

**Department: Public Administration**

**Program: BA TY(Sem-VI)**

**Subject: Public Administration Course Code: SECPA - IV**

**Paper Title: - Administration of Non Government Organizations-IV SECPA - IV**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Non Government Organization	Meaning, Importance , Process of Formation of NGO. 15 20 Government organization and Non Government- Organization : Affinity and Difference	Student understand Non Government Organization
<b>2</b>	Administration of N.G.O.	Meaning ,Definition , Nature and Scope of NGOs administration	Student understand about Administration of N.G.O.
<b>3</b>	Principal of management	Planning , Organization Staffing, Coordination and Control.	Student understand about Principal of management

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.K.G.Rathod**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

---

*Pro-forma for program and course outcomes (2.6.1)*

**Name of Teacher: Mrs.R.D.Raut    Department: Public Administration**

**Program: MA (Sem-I)    Subject: Public Administration    Course Code:**

**Paper Title: Paper-I : (Introduction of Public Administration)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	<b>Public Administration</b>	1. Meaning, Nature, Scope and importance of Public Administration	Student understand about Meaning, Nature, Scope and importance of Public Administration
<b>2</b>	<b>Public Administration</b>	2. Evolution of Public Administration as a discipline.	Student understand of Evolution of Public Administration as a discipline Public Administration
<b>3</b>	<b>Public Administration</b>	3. Public, Private administration & management – concept, similarities and dissimilarities	Student understand Public, Private administration & management – concept Public Administration
<b>4</b>	<b>Public Administration</b>	4. Structure of Staff & Auxiliary Agencies, Department, Public Enterprises, Independent Regulatory Commissions	Student understand Structure of Staff & Auxiliary Agencies, Department, Public Enterprises, Independent Regulatory Commissions
<b>5</b>	<b>Public Administration</b>	5. Principles of Administrative organizations – leadership, motivation, communication, decision-making	Student understand Principles of Administrative organizations – leadership, motivation, communication, decision-making

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Mrs.R.D.Raut**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod**

**Department: Public Administration**

**Program: MA FY(Sem-I) Subject: Public Administration Course Code:**

**Paper Title: Paper-II : (Social Welfare Administration)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Social Welfare Administration	1. Welfare State, social change and administration.	Student understand about Social Welfare Administration
<b>2</b>	Social Welfare Administration	2. Meaning, Nature, Scope and importance of social welfare administration	Student understand about Social Welfare Administration
<b>3</b>	Agencies of Social Welfare Administration	a. Central Ministry of Social Justice & Empowerment. b. Central Social Welfare Board. c. State Social Welfare Advisory Board.	Student understand about Agencies of Social Welfare Administration
<b>4</b>	Major Social Sectors	a) Education, b) Health.	Student understand about Major Social Sectors
<b>5</b>	Agencies of Social Welfare, Social welfare policies and programmes.	a) Voluntary Organizations, b) NGOs, c) Child and women, d) S.C., S.T. & OBCs, e) Economically Backward Classes, f) Physically Disables	Student understand about Agencies of Social Welfare, Social welfare policies and programmes.

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.K.G.Rathod**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Mrs.N.G.Kadam**

**Department: Public Administration**

**Program: MA FY Subject: Public Administration**

**Course Code:**

**Paper Title: Paper – III : (Research Methodology in Public Administration)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Scientific Method & Research	Meaning & characteristics of scientific method, steps of scientific research	Student understand about Scientific Method & Research
<b>2</b>	Social Research	Meaning, Nature, Scope, Characteristics & objectives. Importance & utility	Student understand about Social Research
<b>3</b>	Problem of Objectivity in Social Research	Meaning, Definition, importance & Need. Difficulties in achieving objectivity. Means for achieving objectivity.	Student understand about Problem of Objectivity in Social Research
<b>4</b>	Formulation of problem in social research	meaning and factors in formulation of problems, process of problem formulation. Essential conditions to formulation of significant research problems.	Student understand Formulation of problem in social research
<b>5</b>	Hypothesis	Meaning, Definition, Characteristics, types and sources, Characteristics of good and usable Hypothesis, Difficulties in formulation of Hypothesis	Student understand Hypothesis - Meaning, Definition, Characteristics, types and sources

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Mrs.N.G.Kadam**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: MA F.Y(Sem-I) Subject: Public Administration**

**Course Code:**

**Paper Title: Paper – IV : (Comparative Public Administration)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Comparative Public Administration	Evolution, concept, nature, scope and importance of Comparative Public Administration.	Student understand Comparative Public Administration
<b>2</b>	Comparative Public Administration	Theories & Models of Comparative Public Administration and contribution of F.W. Riggs, Montegomary and Ferel Heady	Student understand Comparative Public Administration
<b>3</b>	Comparative study of U.K., U.S.A. systems	a. Administrative systems, b. Machinery for redressal of citizens' grievances, c. Control Mechanisms.	Student understand Comparative study of U.K., U.S.A. systems
<b>4</b>	Comparative Public Administration	Role of the study of Comparative Public Administration in the era of Liberalisation, Privatization and Globalization.	Student understand Comparative Public Administration

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Mrs.N.G.kadam**

**Department: Public Administration**

**Program: MA F.Y(Sem-II)Subject: Public Administration**

**Course Code:**

**Paper Title: Paper-V : (Modern Public Administration)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Public Administration in modern era :	- Difference between traditional & modern Public Administration, - Role of Public Administration in modern society, - New dimensions of the study of Public Administration, - Post Modern Public Administration.	Student understand Public Administration in modern era
<b>2</b>	Approaches to Public Administration :	- Public – Choice approach, - New Public Management perspective, - State V/s market debate.	Student understand Approaches to Public Administration
<b>3</b>	Citizen and administration : -	Lokayukta, - Political parties and pressure groups, - Public Participation.	Student understand Citizen and administration
<b>4</b>	Provisions for redressal of Public grievances : -	Administrative Law, - Delegated Legislation, - Administrative Tribunals.	Student understand Provisions for redressal of Public grievances
<b>5</b>	Administrative Reforms : -	Objectives of Administrative reforms, - Paul. H. Appleby's recommendations on administrative reforms, - 2 nd Administrative Reforms Commission and their recommendations.	Student understand Administrative Reforms

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Mrs.N.G.kadam**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod**

**Department: Public Administration**

**Program: MA F.Y(Sem-II)**

**Subject: Public Administration**

**Course Code:**

**Paper Title: Paper-VI : (Economic Administration)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Economic Administration : -	Meaning, Nature, Scope and Importance of Economic Administration, - Characteristics & Limitations of Economic Administration, - Constitutional Provisions for Economic Administration, - Directive Principles of constitutional economic provisions.	Student understand Economic Administration
<b>2</b>	Economic Policy : -	Concept of mixed economy, - Industrial policy resolutions (1848, 1956 & 1991), - Economic policy of India since Independence.	Student understand Economic Policy
<b>3</b>	Public Enterprises : -	Meaning & features of Public enterprises, - Growth of Public enterprises in India, - Problems of management, Accountability & autonomy.	Student understand Public Enterprises
<b>4</b>	Structure of economic administration : -	Planning commission, - State planning commission, - District planning committee.	Student understand Structure of economic administration
<b>5</b>	New Economic Policy : -	Liberalization, - Privatization, - Globalization, - Disinvestment.	Student understand New Economic Policy

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.K.G.Rathod**





**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Mrs.N.G.kadam**

**Department: Public Administration**

**Program: MA F.Y(Sem-II)**

**Subject: Public Administration**

**Course Code:**

**Paper Title: Paper-VII : (Research Techniques in Public Administration)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
1	Research Design:	- Meaning, Objectives and types, - Essential factors in research design.	Student understand Research Design
2	Sampling : -	Meaning, characteristics, types and advantages of sampling.	Student understand Sampling
3	Data collection : -	Meaning, importance, sources and techniques, case study method, it's role and significance in public-administration.	Student understand Data collection
4	Data processing : -	Classification, tabulation, conclusion, use of computer software and Internet, statistical analysis packages (SPSS), spreadsheets, database management systems.	Student understand Data processing
5	Report writing : -	Meaning and significance in research.	Student understand Report writing

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Mrs.N.G.kadam**



**Dnyanopasak Shikshan Mandal's**  
**College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: MA F.Y(Sem-II)**

**Subject: Public Administration**

**Course Code:**

**Paper Title: Paper-VIII OR : (Comparative Personnel Administration in UK & USA)**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Introduction : -.	Meaning, nature, significance of personnel administration, Historical background of personnel administration	Student understand Meaning, nature, significance of personnel administration
<b>2</b>	Recruitment : -	Evolution & characteristics of British civil services and American civil services, position, classification & recruitment system and agencies of recruitment in UK & USA.	Student understand Recruitment
<b>3</b>	Training : -	Characteristics of training in UK & USA civil services, - Various methods of training in UK & USA civil services	Student understand Training
<b>4</b>	Promotion : -	Characteristics of promotion system in UK & USA, - Various methods of promotion in UK & USA.	Student understand Promotion
<b>5</b>	Retirement and its benefits : -	Pension, gratuity and provident fund.	Student understand Retirement and its benefits

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Mrs.R.D.Raut      Department: Public Administration**  
**Program: MA S.Y(Sem-III)      Subject: Public Administration      Course Code:**  
**Paper Title: PAPER – IX : ADMINISTRATIVE THINKERS**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Woodrow Wilson- -	Views on Administration. - Relation between Public Admin. & Political Science. - Concept of Comparative Administration.	Student understand Woodrow Wilson
<b>2</b>	Elton Mayo -.	Hawthron Experiments, its finding. - Implications	Student understand Elton Mayo
<b>3</b>	Abraham Maslow	- a) Theory of Motivation b) Hierarchy of needs.	Student understand Abraham Maslow
<b>4</b>	DouglosMcgregor	- a) View about Management. b) Theory 'X' and 'Y'.	Student understand DouglosMcgregor
<b>5</b>	Chris Argyris	- a) Views on organizations b) Theory 'Xa' and 'Yb'.	Student understand Chris Argyris

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Mrs.R.D.Raut**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Mrs.N.G.Kadam**

**Department: Public Administration**

**Program: MA S.Y(Sem-III)**

**Subject: Public Administration**

**Course Code:**

**Paper Title: PAPER - X : RURAL DEVELOPMENT ADMINISTRATION IN INDIA**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Rural Development Administration :	Meaning, Nature, Scope and Importance	Student understand Rural Development Administration
<b>2</b>	Approaches to Rural Development -	Community Development. - Area Development. - Integrated Rural Development	Student understand Approaches to Rural Development
<b>3</b>	Panchayat Raj Institutions and Rural Development at	a) ZillaParishad b) PanchayatSamiti c) Gram Panchay	Student understand Panchayat Raj Institutions and Rural Development
<b>4</b>	Organizational Set-up for Rural Development	a) Ministry of Rural Development at Central Level b) Department of Rural Development of Maharashtra State	Student understand Organizational Set-up for Rural Development
<b>5</b>	Administrative setup for Rural Development at District Level	a) District Rural Development Agency b) District Planning Committee	Student understand Administrative setup for Rural Development at District Level

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Mrs.N.G.Kadam**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: MA S.Y(Sem-III)**

**Subject: Public Administration**

**Course Code:**

**Paper Title: PAPER - XI : INTERNATIONAL ADMINISTRATION**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	International Administration —	Meaning, Nature, Scope and Significance	Student understand International Administration
<b>2</b>	2) United Nations Organization	Formation, Structure and Objectives	Student understand United Nations Organization
<b>3</b>	3) UNO Secretary General –	—Structure, Powers and Functions	Student understand UNO Secretary General
<b>4</b>	4) International Civil Services	Meaning, Features and Problems	Student understand International Civil Services
<b>5</b>	5) Specialized Agencies of International Administration	a) UNESCO, b) UNICEF, c) IMF, d) ICJ, e) WHO	Student understand Specialized Agencies of International Administration

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod      Department: Public Administration**  
**Program: MA S.Y(Sem-III)      Subject: Public Administration      Course Code:**

**Paper Title: PAPER - XII : DISASTER MANAGEMENT IN INDIA**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Disaster Management –	Definitions and Classifications of Disasters, Meaning and Importance of Disaster Management	Student understand Disaster Management
<b>2</b>	Legal Provision for Disasters Management –	a) Historical Background of Disaster Management in India, b) Disaster Management Act, 2005.	Student understand Legal Provision for Disasters Management
<b>3</b>	Organizational Structure of Disaster Management	a) National Disaster Management Authority b) State Disaster Management Authority c) District Disaster Management Authority	Student understand Organizational Structure of Disaster Management
<b>4</b>	Administrative functions in Disaster Management	– a) Role of District Collector b) Role of Tahashildar c) Gram Kruti Dal Arakhada	Student understand Administrative functions in Disaster Management
<b>5</b>	Responsibilities and Roles of Various Factors in Disaster Management	a) Municipal Corporation b) Police Administration c) Non-Governmental Organizations d) Educational Institutions e) Media	Student understand Responsibilities and Roles of Various Factors in Disaster Management

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Dr.K.G.Rathod**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Mrs.N.G.Kadam**                      **Department: Public Administration**  
**Program: MA S.Y(Sem-IV)**                      **Subject: Public Administration**                      **Course Code:**  
**Paper Title: Paper XIII – Administrative Thoughts**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	1) Freederick Herzberg -	a) Hygiene Theory b) Views on Motivation and Job enrichment	Student understand Freederick Herzberg
<b>2</b>	Paul H. Apilybey -	a) Views on Public Administration b) Decentralized Democracy c) Views on Indian Administration	Student understand Paul H. Apilybey
<b>3</b>	Peter Drucker	- a) Concept Regarding Management and Administration b) Management by Objectives c) Views about Social Responsibility of	Student understand Peter Drucker
<b>4</b>	Dwight Waldo	- a) Views on Public Administration b) Population and Planning c) External and Internal environment of Administration	Student understand Dwight Waldo
<b>5</b>	RensisLikert	- a) Views on Management styles b) Linking Pin Model c) Views on Supervisory Style	Student understand RensisLikert

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Mrs.N.G.Kadam**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Mrs.N.G.Kadam**                      **Department: Public Administration**  
**Program: MA S.Y(Sem-IV)**                      **Subject: Public Administration**                      **Course Code:**  
**Paper Title: Paper XIV – Rural Development Policies and Programmes**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Rural Development Policies and Programmes at Central Level	a) SuvarnaJayanti Gram SwyanrojgarYojna (SGSY) b) Indira AwasYojna, (IAY) c) Mahatma Gandhi National Rural Employment Gurantee Act (MGNREGA) d) Pradhan Mantri Gram SadakYojna (PMGSY)	Student understand Rural Development Policies and Programmes at Central Level
<b>2</b>	Rural Development Policies and Programmes at Central Level	a) JalSanvardhan and JalsinchanYojna b) Social Forestry Programmec) Mahatashtra Rural Employment Gurantee Scheme	Student understand Rural Development Policies and Programmes at Central Level
<b>3</b>	Role of various Agencies in Rural Development	a) National Agricultural Bank for Rural Development (NABARD) b) District Central Co-operative Banks c) Corporative Sugar Factories d) Voluntary and Non-Governmental Organizations	Student understand Role of various Agencies in Rural Development
<b>4</b>	Problems before Rural Development	a) Finance b) Information c) Personnels d) Local Politics	Student understand Problems before Rural Development
<b>5</b>	Prospectus in Rural Development –	a) Adarsh Gram Yojna Project b) Ralegan Siddhi c) Hivre Bazar	Student understand Prospectus in Rural Development

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher**

**Mrs.N.G.Kadam**





**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

*Pro-forma for program and course outcomes (2.6.1)*

**Name of Teacher: Dr.U.L.Ingle**

**Department: Public Administration**

**Program: MA S.Y(Sem-IV)**

**Subject: Public Administration**

**Course Code:**

**Paper Title: Paper – XV – Health Administration**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Historical Background of Public Health System in India	a) British Era b) After Independence	Student understand Historical Background of Public Health System in India
<b>2</b>	Health Administration –	Meaning, Objectives and Importance	Student understand Health Administration
<b>3</b>	Organizational Structure of Public Health Administrations in India Structure and Function	A) Political Structure i) Central Health and Family Welfare Ministry ii) State Health and Family welfare Ministry B) Administrative Structure i) State Health Directorate – Structure and Functions ii) District Civil Hospital – Structure and Functions iii) Primary Health Centre –	Student understand Organizational Structure of Public Health Administrations in India Structure and Function
<b>4</b>	Various Programmes of Health Administration	i) National Rural Health Mission (NRHM) ii) Family Welfare Programme (FWP) iii) National AIDS Control Programme (NACP) iv) Rajiv Gandhi JivandayiArogyaYojna v) JananiSurakshaYojnaProgramme	Student understand Various Programmes of Health Administration
<b>5</b>	Major Problems in Public Health Sector in India Awareness	a) Problems of Physical Resources b) Problems of Human Resources c) Problems of Health	Student understand Major Problems in Public Health Sector in India Awareness

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher:Dr.U.L.Ingle**



**Dnyanopasak Shikshan Mandal's  
College of Arts, Commerce and Science, Parbhani**

-----  
*Pro-forma for program and course outcomes (2.6.1)*  
-----

**Name of Teacher: Dr.K.G.Rathod      Department: Public Administration**

**Program: MA S.Y(Sem-IV)**

**Subject: Public Administration**

**Course Code:**

**Paper Title: Paper – Paper – XVI (or) – Principles of Management**

<b>Unit Number</b>	<b>Unit Name</b>	<b>Topics</b>	<b>Unit-wise Outcome</b>
<b>1</b>	Principles of Management	Definitions, Nature, Scope and Importance of Management, Difference between Management and Administration	Student understand Principles of Management
<b>2</b>	Planning –.	Meaning, Objectives & Types of Planning	Student understand Planning
<b>3</b>	Organization –	Meaning, Types, Line and Staff Agencies	Student understand Organization
<b>4</b>	Staffing –.	Meaning and Importance, Determining the needs of Staff, Recruitment and Selection, Training	Student understand Staffing
<b>5</b>	Public Relations –	Meaning, Importance and Techniques of Public Relations.	Student understand Public Relations

**Specify Course Outcome:**

**Specify Program Outcome:**

**Signature of Teacher:**

**Dr.K.G.Rathod**