Dnyanopasak Shikshan Mandal's

COLLEGE OF ARTS, COMMERCE AND SCIENCE, PARBHANI-431 401 (M.S.)

- *Re-accredited by NAAC with 'A' grade*
- *"College with Potential Excellence" - Third time by UGC status*
- *"Best College Award by the University"*
- *ISO 9001-2008 certification*

Established - 1984

INTERNAL QUALITY ASSURANCE CELL

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

2014 - 2015

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in the key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part - A

AQAR for the Year

2014-15

1. Details of the Institution

1.1 Name of the Institution

Dnyanopasak Shikshan Mandal's
College of Arts, Commerce & Science, Parbhani.

1.2 Address Line 1

Jintur Road

Address Line 2

Near Zilha Parishad

City/Town

PARBHANI

State

MAHARASHTRA

Pin Code

431401

Institution e-mail address

dsmparbhani@rediffmail.com

Contact Nos.

02452 - 242466

Name of the Head of the Institution:

Dr. Prakash Laxmanrao More

Tel. No. with STD Code:

02452 - 242466

Mobile:

+919422858702

Name of the IQAC Co-ordinator:

> **Dr. Atmaram Dajiba Shinde**

Mobile:

> 9421865108

IQAC e-mail address:

> dsmparbhani@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) : 13881

1.4 Website address:

> www.dnyanopasak.org.in

Web-link of the AQAR:

> http://www.dnyanopasak.org.in/aqar201415.pdf

1.5 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	'B++'		2003	2004 to 2008
2	2nd Cycle	'A'	3.11	2012	2012 to 2017
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.6   Date of Establishment of IQAC : DD/MM/YYYY

> 01-01-2004

1.7   AQAR for the year *(for example 2010-11)*

> 2013-14

1.8   Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11 submitted to NAAC on 12-10-2011)*

  i. AQAR 2011-2012 submitted to NAAC on 09-09-2012 (online)

  ii. AQAR 2012-2013 submitted to NAAC on 29-09-2013 (online)

  iii. AQAR 2013-2014 submitted to NAAC on 07-08-2014 (by e-mail)

  iv. AQAR 2014-2015 submitted to NAAC on 23-10-2015 (by e-mail)

1.9 **Institutional Status**

University   State ☑   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑
(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☑   UGC 2(f) ☑   UGC 12B ☑

Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering Health Science ☐   Management ☐

Others (Specify) | B.Sc. C.S., B.C.A., B.Voc. R.M. & B.Voc. S.D. UGC Career Oriented Courses -5, PG-19 |

1.11 Name of the Affiliating University
(for the Colleges) | Swami Ramanand Teerth Marathwada University, Nanded |

1.12 Special status conferred by Central/ State Government--
UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University — N.A.

University with Potential for Excellence — N.A.   UGC-CPE ☑

DST Star Scheme — N.A.   UGC-CE — N.A.

UGC-Special Assistance Programme — N.A.   DST-FIST — N.A.

UGC-Innovative PG programmes — N.A.   Any other — N.A.

UGC-COP Programmes ☑

2. IQAC Composition and Activities

2.1 No. of Teachers — 8

2.2 No. of Administrative/Technical staff — 2

2.3 No. of students — 0

2.4 No. of Management representatives — 0

2.5 No. of Alumni — 0

2. 6 No. of any other stakeholder and community representatives — 0

2.7 No. of Employers/ Industrialists — 0

2.8 No. of other External Experts — 2

2.9 Total No. of members — 12

2.10 No. of IQAC meetings held — 4

2.11 No. of meetings with various stakeholders: No. **4**   Faculty **4**

Non-Teaching Staff Students **0**   Alumni **0**   Others **0**

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐ No ☑

If yes, mention the amount **0**

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. **0**   International **0**   National **0**   State **0**   Institution Level **0**

(ii) Themes **--**

2.14 Significant Activities and contributions made by IQAC :

Departments are communicated Action Plan to take action.

2.15   Plan of Action by IQAC/Outcome :

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome is achieved by the end of the year*

Plan of Action	Achievements
To Motivate faculty for innovative research activity like MRP Projects.	Major and Minor Research Projects are submitted by faculty members to UGC and students are involved in completing projects which improves their capabilities.
To increase a number of research publications at international, national and state level peer reviewed research journals.	No. of papers published : International level : 27 National level : 46 State level : 28

To motivate faculty members to attend research activities like Seminars, Conferences, Workshops, Symposia to get the participants enriched with capabilities and capacities in their teaching abilities.	No. of faculty members have attended : **International level** Conferences/Seminars/Workshops : 09 **National level** Conferences/Seminars/Workshops : 55 **State level** Conferences /Seminars/Workshops : 07 Papers presented International level Seminars : 01 National level Seminars : 17 State level Seminars : 01 Resource Persons : **National level** Conferences/Seminars/Workshops : 08 **State level** Conferences /Seminars/Workshops: 04 Effect of this activities is that the teachers are using LCD Projectors, interactive board, PPT Demo, charts etc. making teaching more effective and interesting.
To motivate faculty to write/edit text, reference books etc.	No. of books published by faculty : Reference books / Text books with ISBN No. : 06 Edited books : 01
To motivate to use innovative modes of teaching.	Innovative modes of teaching used by faculties : Seminars PPT presentations. Field study. Educational excursions. Bridge course. Remedial Teaching. Language Lab.
To increase activities for competitive examinations and personality development.	- Soft Skill Development Cell is established. - Books are purchased for competitive Exam.
To conduct certificate/Diploma courses	- Certificate courses in Spoken English., Banking and Television & Video Production, e-Commerce & Medical Lab. Tecnhnology.
To inform the students to prepare wall posters.	- Maximum departments are involved in this activity.
To direct the departments to hold at least two meetings in a semester.	- Most of the departments have conducted meetings.
To strengthen the extension activities and consultancies	- A few faculty participated in extension activities and consultancies.
To publish Annual Bulletin of the College.	- Annual bulletin has been published.
To Girls' hostel facility be made available.	- Girls' hostel has been started.
To form a prospectus committee, an API committee.	- Already formed.
To undertake result analysis	- Already undertaken.
To invite visiting and guest faculty	- A few departments invite visiting and guest faculty.

  * *Pl. refer Annexure-I.*

2.15 Whether the AQAR was placed in statutory body   Yes ☑   No ☐

Management ☑   Syndicate ☐   Any other body ☐

Provide the details of the action taken

As usual AQAR was placed before the IQAC committee to seek its approval.

Part - B

Criterion - I

1. Curricular Aspects

1.1 Details of Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	15	-	-	-
PG	19	-	-	-
UG	05	02	-	-
PG Diploma	01	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	03	02	-	02
Others	0	-	-	-
Total	43	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum : CBCS/Core/**Elective option**✓ / Open options

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	28
Trimester	-
Annual	1

1.3 Feedback from stakeholders*   Alumni ☑   Parents ☑ Employers ☐   Students ☑

Mode of feedback   : Online ☐   Manual ☑ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure (Enclosed Annexure-II- V)

1.4   Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. : **Yes**

> Normally, syllabi are revised once in three to five years. The changes are carried out in progressive steps. In the first step, the first year syllabus is changed. As a consequence, in the subsequent years the syllabi of the second and third year are modified. This designing is framed by the BOS, Faculty & Academic Council of the University. The Faculty members of this College have been contributing in this process decisively as they are members of these bodies.
>
> During the last two years all the courses have undergone revision process. In the last academic year changes have been brought out in the examination system of the University. At UG there is CGPA pattern and at PG CBCS. The University has adopted semester pattern for all the courses except PGDMM. At present, the University is implementing major examination reforms.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> Introduced B.Voc. in Software Development & Retail Management and Career Oriented Programmes of the UGC.

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	15	36	-	-

2.2 No. of permanent faculty with Ph.D.

40

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	10	01	0	0	0	0	0	0	10

2.4 No. of Guest and Visiting faculty and Temporary faculty :

15   08   57

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	29	05
Presented papers	01	23	05
Resource Persons	0	09	04

2.6 Innovative processes adopted by the institution in Teaching and Learning :

1. Job training and Projects are compulsory part of B.Com. faculty.

2. Goals Software is being used to teach language skills.

3. Sharing of experience of experts in the form of guest lectures and practical demonstrations as well as visiting faculty's exposure is part of teaching-learning.

4. The modern teaching method like Power-point presentation, discussion, demonstration method and teacher-student interaction methods are used for the teaching. For this, the college has provided the LCD projector and Leaseline (Wi-Fi) Internet facility to the departments to facilitate direct access to innovations.

2.7 Total No. of actual teaching days during this academic year   183

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

> Bar Coding, Double valuation, Photocopy, MCQ for F.Y., S.Y. at UG level.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

| 07 | 05 | 01 |

2.10 Average percentage of attendance of students :   More than 75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	82	14.63	42.68	13.45	0	70.73
B.Com.	93	58.70	41.93	9.67	0	90.32
B.Sc.	150	26.66	25.33	1.33	0	53.33
B.C.S.	08	87.50	12.5	0	0	100.00
B.C.A.	15	13.33	13.33	60.00	0	86.66
M.A. Marathi Final	14	0	14.28	78.57	0	92.85
M.A. Hindi Final	29	0	24.13	6.89	0	31.03
M.A. English Final	20	0	20.00	5.00	0	25.00
M.A. Urdu Final	06	50.00	33.33	0	0	83.33
M.A. Sociology Final	16	0	12.50	56.25	0	68.75
M.A. Economics Final	22	0	4.54	22.72	0	27.27
M.A. History Final	24	0	70.83	8.33	0	79.16
M.A. Pol.Sci. Final	33	0	42.42	30.30	3.03	75.75
M.A. Pub.Admn. Final	09	0	77.77	11.11	0	88.88
M.Com. Final	51	1.96	43.13	5.88	0	50.98
M.Sc. Computers Sci. Final	09	0	33.33	22.22	11.11	55.55
M.Sc. Microbiology Final	16	0	25.00	37.50	6.25	68.75
M.Sc. Chemistry Final	22	0	18.18	0	0	18.18
M.Sc. Physics Final	05	20.00	20.00	0	0	40.00
M.Sc. Botany Final	14	0	78.57	0	0	78.57
M.Sc. Zoology Final	02	50.00	50.00	0	0	100.00
M.Sc. Maths Final	14	0	0	0	-	0.00
M.Sc. Biotechnology Final	07	0	28.57	0	0	28.57
PGDMM	0	0	0	0	0	0.00

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Contribution of IQAC in teaching and learning :

- IQAC meeting was conducted before the commencement of academic year to take review of the activities of the preceding academic year and to chalk out academic plan for coming academic year which is to be communicated to HODs and their subordinates in all the departments. Again review of this programme is undertaken at regular intervals.
- Teachers are encouraged to motivate the students to prepare PPT, group discussion, interactive teaching learning, poster preparation and other various activities.
- Research proposals are submitted and action plan of the next year is discussed.
- Wall posters, workshop, training programme, visiting and guest faculty like activities are conducted.
- Suggestions for improvement of result, use of innovative, participatory teaching methods, use of ICT for more effective teaching and learning have been undertaken.

Monitoring :

- The teaching-learning process and academic activities are monitored time to time by IQAC and feedback is taken at the end of the academic year.

Evaluation :

- The regular classroom attendance and daily teaching diaries are maintained, teaching plans are reviewed for better results, effective teaching-learning process is undertaken. The periodic meetings of teaching staff are conducted; suggestions are given for enhancement of teaching-learning process.

2.13 Initiatives undertaken towards faculty development :

Faculty / Staff Development Programmes	*Number of faculty benefited*
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	02
Faculty exchange programme	-
Staff training conducted by the University	02
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	-	-	-
Technical Staff	46	08	-	-
Support Staff	09	03	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution :

- Research Committee promotes the staff to undertake research activities.
- University & UGC sponsored minor, major research projects by faculty are undertaken.
- Various schemes through Research Committees are streamlined
- Students are motivated to participate in the research activities like 'Avishkar'and Poster Presentation..

3.2   Details regarding major projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	-	03	-	-
Outlay in Rs. Lakhs	-	26.74	-	0

3.3   Details regarding minor projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	1	07	-	-
Outlay in Rs. Lakhs	0.3	4.5	-	-

3.4   Details on research publications :

	International	National	Others
Peer Review Journals	18	25	03
Non-Peer Review Journals	10	12	06
e-Journals	14	10	03
Conference proceedings	05	04	02

3.5   Details of Impact factor of publications :

Range `0-4.8`   Average `1.350`   h-index `32`   Nos. in SCOPUS `1350`

3.6 Research funds sanctioned and received from various funding agencies, industry and other Organisations :

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received in 2014-15
Major projects	2009-12 2010-13 2012-15	UGC	3702800	278400
Minor Projects	2010-13	UGC	530000	22134
Interdisciplinary Projects	-	-	0	0
Industry sponsored	-	-	0	0
Projects sponsored by the University/ College	2014-2015	University	0	0
Students research projects *(other than compulsory by the University)*	-	-	0	0
Any other(Specify)	-	-	0	0
Total	-	-	4322800	300534

3.7 No. of books published   i) With ISBN No.   06   Chapters in Edited Books   01

ii) Without ISBN No.   01

3.8 No. of University Departments receiving funds from

UGC-SAP   0   CAS   0   DST-FIST   0

DPE   0   DBT Scheme/funds   0

3.9 For colleges   Autonomy   -   CPE   1   DBT Star Scheme   0

INSPIRE   -   CE   0   Any Other (specify)   0

3.10 Revenue generated through consultancy: Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	0	-	-
Sponsoring agencies	-	UGC	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | 21

3.13 No. of collaborations | - | International | - | National | - | Any other | 10

3.14 No. of linkages created during this year | -

3.15 Total budget for research for current year in lakhs :

From Funding agency | 3.05 /-   From Management of University/College | 0/-

Total | 3.05/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17   No. of research awards/ recognitions received by faculty and research fellows of the institute in the year :

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them | 28 | 132

3.19 No. of Ph.D. awarded by faculty from the Institution | 17

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 2   SRF | -   Project Fellows | 01   Any other (FIP) | 04

3.21 No. of students Participated in NSS events :

University level	4	State level	2
National level	2	International level	-

3.22 No. of students participated in NCC events :

University level	0	State level	0
National level	0	International level	0

3.23 No. of Awards won in NSS :

University level	0	State level	0
National level	0	International level	0

3.24 No. of Awards won in NCC :

University level	0	State level	0
National level	0	International level	0

3.25 No. of Extension activities organized :

University forum	0	College forum	05		
NCC	0	NSS	15	Any other	0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

- Organized blood donation camp.
- Health Check-up camp.
- Cleanliness Awareness Progarmme.
- Road Safety Awareness programme
- Tree plantation programme.
- Environment Awareness Programmes.
- Cleanliness of Smashanbhoomi, School campus, drainage etc.
- Teachers Day
- GIS Training Programme
- Annual Volume on Water Conservation.

- 'Beti Bachav' rally.

- Cultural and Social Development Activities through N.S.S.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6 acres	-	l	6 acres
Class rooms	32	6	Institutional	38
Laboratories	25	6	Institutional	31
Seminar Halls (Auditorium)	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	computers-176 Xerox Machine-2	2	Institutional	178
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 65341	-	Own	65341
Others	70000	-	-	70000

4.2 Computerization of administration and library :

- The administration process is computerized and major administrative work is done with the help of computers.

- The UGC proposals, correspondence, admission forms, enrolment list, eligibility, examination forms, mark lists, results and accounting are got done with the help of computerization.

- SOUL software, N-list Program, DELNET for Library, and CMS software for office administration is used.

4.3 Library services :

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	43917	7192665.00	2662	607309.00	46579	7799974.00
Reference Books	15845	2418050.00	136	89040.00	15981	2507090.00
e-Books	70000+ & 1613	Through 'N-lists Program' & 'DELNET	13000	83000+1613	83000+ & 1613	Through 'N-lists Program' & 'DELNET
Journals	150	809523.00	-	-	150	809523.00
e-Journals	6000+& 9861	Through 'N-lists Program' & 'DELNET	2247	-	6247+ & 9861	Through 'N-lists Program' & 'DELNET
Digital Database	2	104000.00	-	-	2	104000.00
CD & Video	371	22704.00	-	-	371	22704.00
Newspapers	33	523950.00	-	-	33	523950.00

4.4 Technology up-gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Office	Departments	Others
Existing	176	05	All computers are connected with internet access	N.A.	10 Computers 04 Printers 02 Xerox Machine	161 Computers Printers-31	LCD Projects 14 Video CCTV Cameras 28 Sound System-01 Biometric machine-01 Generator-01 Inverters-11
Added	02	Nil	Yes	N.A.	05 Computer	Nil	-
Total	178	05	All computers are connected with internet access	-	10 Computers 04 Printers 02 Xerox Machine	161 Computers Printers-31	LCD Projects 14 Video CCTV Cameras 28 Sound System-01 Biometric machine-01 Generator-01 Inverters-11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up-gradation (Networking, e-Governance etc.) :

> The short-term training courses in Computer and Internet Access are conducted free of cost by the Department of Computer Science for Teachers, Non-teaching Staff and Students. During the academic year teachers, non-teaching staff and students are trained.

4.6 Amount spent on maintenance in lakhs :

i) ICT   170707/-

ii) Campus Infrastructure and facilities   4413592/-

iii) Equipments   434168/-

iv) Others (Building repairs)   198868/-

Total :   52173350/-

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

- SET/NET Coaching.
- Grievance Redressal Committee.
- Fellowship and freeships to students.
- Health Services.
- Provision for physically challenged students.
- Parking shed for students and staff.
- Common room for girls.
- Girls hostel.
- Training facilities for Commerce students.
- Anti Sexual harassment cell.
- Language lab.
- Wi-Fi facility on the campus.
- Distance Education Centre of S.R.T.M. University, Nanded.

5.2 Efforts made by the institution for tracking the progression :

- Industrial excursion.
- Commerce Day
- Competitive Exam. coaching.
- Conducted the orientation lectures for students.
- Campus placement.
- Guest lectures for PB and CD in Commerce Dept.
- Soft Skills Development Programme.
- Assignments/Seminars.
- State level Poster competitions by SAM, Dept. of Microbiology.
- PPT presentation competitions by Commerce Department.

5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
1863	822	132	-

(b) No. of students outside the state

0

(c) No. of international students

0

Men

No	%
1556	57.59

Women

No	%
1129	42.04

	Last Year (2013-2014)						This Year (2014-2015)						
M/F	General	SC	ST	OBC	Physically challenged	Total	M/F	General	SC	ST	OBC	Physically challenged	Total
Male	740	238	30	371	2	1381	Male	776	272	41	460	07	1556
Female	469	142	16	207	2	836	Female	465	169	25	468	02	1129
Total	1209	380	46	578	4	2217		1241	441	66	928	09	2685

Demand ratio 1:0.95   Dropout % --

5.4 Details of student support mechanism for coaching for competitive examinations (If any) :

- SET/NET coaching.
- Establishment of Employment guidance and Placement Cell.
- Motivated students to appear for competitive examinations.
- Coaching for students appearing for different competitive examinations like Staff Selection, Railway, Banking, MPSC, SET, etc.

No. of students beneficiaries   157

5.5 No. of students qualified in these examinations :

NET   0   SET/SLET   0   GATE   0   CAT   0

IAS/IPS etc   0   State PSC   0   UPSC   0   Others   02

5.6 Details of Student Counselling and Career Guidance :

- SET/NET coaching.
- Training for B.Com. students.
- Placement Cell.
- Soft Skill Development Programme.
- Competitive exam. guidance.

No. of students benefited   157

5.7 Details of campus placement :

On Campus			Off Campus
Number of Organizations Visits	Number of Students participated	Number of Students Placed	Number of Students Placed
03	263	53	-

5.8 Details of gender sensitization programmes :

> The institution has relatively sensitized the society by way of reducing gender disparity by admitting girls students for higher education. Besides, Infrastructure facilities and learning resources are extended equally to both boys and girls without any disparity. The institution also organizes street plays and NSS for sensitizing gender related issues.

5.9 Students Activities :

5.9.1   No. of students participated in Sports, Games and other events :

State/ University level [12] National level [1] International level [0]

No. of students participated in cultural events :

State/ University level [13] National level [0] International level [0]

5.9.2   No. of medals /awards wo[02]udents in Sports, [1] and other events

Sports : State/ University level   National level   International level [0]

Cultural: State/ University level [03] National level [0] International level [0]

5.10 Scholarships and Financial Support :

	Number of students	Amount
Financial support from institution	-	-
Financial support from government (GOI)	1660	5325059/-
Financial support from other sources (handicapped persons)	03	4000/-
Financial support from other sources (Minority Scholarship)	0	0
Number of students who received International/ National recognitions	0	0

5.11 Student organised / initiatives

Fairs   : State/ University level   0   National level   0   International level   0

Exhibition: State/ University level   1   National level   0   International level   0

5.12 No. of social initiatives undertaken by the students   15

5.13 Major grievances of students (if any) redressed : 0

Criterion - VI

6. Governance, Leadership and Management

6.1   State the Vision and Mission of the institution :

<u>**Vision :**</u>

"To promote quality education to produce sensible and accountable Youth."

<u>**Mission :**</u>

1) *To equip the rural students of nation with power of knowledge to face the future challenges to make them responsible citizens of India.*
2) *To provide an opportunity of high-tech education with economic and social relevance of the region.*

3) *To generate quality manpower to enhance social, political and economic development of the country..*

4) *To develop innovative teaching, learning and research to update and upgrade the students with time.*

5) *To foster global competencies for excellence.*

6.2 Does the Institution has a Management Information System :

As a part of Maharashtra Government's MIS.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development :

All the syllabi are designed by the Board of Studies in Swami Ramanand Teerth Marathwada University, Nanded and it is implemented by the College to keep the students in tune with the University.

6.3.2   Teaching and Learning :

* The programmes are re-structured to improve the students from the introductory to advanced level in their study skills.
* ICT facilities are provided to make teaching innovative and learner centred.
* Teaching-learning is participatory
* Seminars are organized.

6.3.3   Examination and Evaluation :

- Evaluation of each student through various types of examinations.
- University declares results of examinations in stipulated time.
- Assignments are given.
- CGPA & CBCS pattern is implemented.

6.3.4   Research and Development :

- Teachers are involved in research and development, while final years students are guided for their post-graduation and research based activities.
- Research Supervisors are associated with various research centres and University departments for their research based activities. A few Supervisors are life members of internal forums.

6.3.5   Library, ICT and physical infrastructure / instrumentation :

- College has an adequate number of books, journals, computers labs, Scientific instruments, internet connectivity, classrooms and play grounds.
- Internet facility is made available for the departments.
- N-list, DELNET, e-books access is available.

6.3.6   Human Resource Management :

- Training to teaching, non-teaching staff and students.
- CAS promotions for teaching staff.
- Promotions for non-teaching staff.

6.3.7   Faculty and Staff recruitment :

From time to time faculty and staff recruitments are made as per the norms of UGC and Govt. of Maharashtra.

6.3.8   Industry Interaction / Collaboration :

Guest lectures of industrialists and Maharashtra Chamber of Commerce are organized in the College. Institution has MOUs with MCED, MCCIA, NASSCOM, Shantanu Computers and Yogeshwari College, Ambajogai.

6.3.9   Admission of Students :

- Admissions of students are given on the basis of terms and conditions of the University and State Govt.
- Reservation rules and regulations are followed as per the State Govt. Norms.

6.4   Welfare schemes for :

Teaching	• Medical reimbursement, Group Insurance, Credit Co-operative Society benefits, Felicitation of employees. • Concession in the fees to the wards of employees.
Non-teaching	• Concession in fees to the wards of employees. • Medical reimbursement, Group Insurance, Credit Co-operative Society benefits, Felicitation of employees.
Students	• Free medical check-up, Blood group check-up, Group Insurance etc. • Driving Licenses Camp.

6.5 Total corpus fund generated :

6.6 Whether annual financial audit has been done :   Yes ☑   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University	Yes	IQAC
Administrative	Yes	Joint Director, Higher Education.	Yes	IQAC
Academic & Administrative	Yes	IQCS Certification Pvt. Ltd., Nashik	Yes	IQAC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☑

For PG Programmes   Yes ☐   No ☑

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Introduction of CGPA + MCQ pattern at UG level courses and CBCS pattern at PG level.
- As a part of internal assessment, assignments are given/ tests are conducted for 10 marks and 25 marks for Humanities, Social Sciences and Sciences respectively.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association :

- Registered Alumini Association.
- Alumni profiles are being maintained.

6.12 Activities and support from the Parent - Teacher Association :

A meeting of the Parent-Teacher Association was held on the College campus to discuss the problems faced by the students. The quality of education is being appreciated by the most of the parents. However, they raised a few problems like, Bus transportation, particularly of girls and rural students and so convenient time-table is prepared accordingly. The assurance was given by the Principal to solve the problems raised by the

6.13 Development programmes for support staff :

- Participatory contribution in various committees on academic enhancement and socio-cultural activities.
- Motivation to participate in various training programmes organized by other agencies.

6.14 Initiatives taken by the institution to make the campus eco-friendly :

- Tree plantation on the campus.
- Regular cleanliness by students and staff makes the campus clean.
- Medicinal plants have been collected and used to maintain the plants, botanical garden etc.
- The campus is made polythene free.
- Mobile phone is strictly prohibited on the campus for students.
- In the classroom students are guided and promoted to save and increase the number of Neem trees not only on the campus but in the region also.

Criterion - VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact

Innovation in Curricular Aspects :
- UGC sponsored Career Oriented Course in Spoken English, e-Commerce & Medical Lab. Tech..
- Certificate Course in 'Banking and Television & Video Production' for students.
- Computer based course for Semester I and II under three streams based on basic Computer knowledge for the students.
- Term-wise teaching plan of the faculty.

Innovation in Teaching-learning and Evaluation :
- ICT based classrooms.
- Installation of interactive boards.
- Free N-list & DELNET internet access for students and Teachers.
- Bridge course and remedial course.
- Internal improvement examinations for students are conducted when they are unable to pass in the Semester examination.
- Visiting faculty and Guest faculty delivered lectures.

Innovation in Research, Consultancy and Extension :
- Research work in abroad and national laboratories.
- Paper presentation in abroad conferences and seminars
- Minor and Major Research Projects funded by University, UGC & other funding agencies..
- Publication of research articles.
- Free access of INFLIBNET, DELNET through N-List program.
- Research motivation for students at PG.
- Inter-disciplinary research projects.

Innovation in Infrastructure and Learning Resources :
- Indoor-outdoor Sports facilities.
- Gymnasium.
- Women's Hostel with UGC grants.
- CCTV Cameras in College building and Library.
- Increase in number of books for competitive examinations.
- Increase in research journals.

Innovation in Students Support and Progression :
- Self study papers to score extra marks.
- Blood donation camp.
- Free Blood Group Test Camp.
- Free Medical Check-up Camp.
- Involvement of students in campus cleaning under NSS.
- Scholarships.
- SET/NET coaching in English.

Innovation in Governance, Leadership and Management :
- Biometric attendance for staff.
- Internet connections to the Departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

- ISO certification obtained.
- Conference proposal submitted.
- Research projects sanctioned.
- U.G.C sponsored career oriented course in Spoken English, banking & Television and Video Production.
- Term wise teaching plan of the faculty.
- ICT based class rooms.
- Free Internet access for students.
- Research work in abroad and national laboratories.
- Minor and major research projects funded by U.G.C and other funding agencies.
- Super-vigilance camera on college campus and library.
- To increase the greenery on campus with plantation.
- Blood donation camp.
- Involvement of students in campus cleaning under N.S.S.
- Biometric attendance for staff.
- Internet connection to the departments.
- Departmental meetings.
- Motivation to prepare wall posters.
- Annual Bulletin.
- Career Counselling.
- Result analysis.
- Visiting and Guest faculty.
- Ph.D. Course work.

7.3 Give two Best Practices of the institution :
(please see the format in the NAAC Self-study Manuals)

1. Poster competition of SAM.
2. Quality teaching through research development and ICT.
3. State level PPT competition.
4. Encouragement to students to participate in sports competitions.
5. Formation of Student Council and students Forums on merit basis.
6. Appreciation and felicitation of Ph.D. awarded students and staff members in the Annual Gathering or in a special programme.
7. First come first serve policy for admissions.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection :

- Environment awareness Committee is constituted and plantation programme is organized with the help of Social Forest Department and NSS. Environment awareness and protection programmes have been also organized periodically.

- College organizes activities on environment awareness.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add :
  (for example SWOT Analysis)

- Highly qualified staff 75% faculty has acquired Ph.D. as the highest degree and 51.92% are recognized as Ph.D. Guides and 132 students are actively engaged in research under the guidance of faculties in various departments.
- The Institution has well furnished and sufficient infrastructure with eco-friendly environment.
- The Institution has multi-gym facility for students as well as staff.
- The active participation of faculties in curriculum development. Facilities represent on academic bodies of the University such 07 BOS members, 05 faculty members, 04 academic members, 01 Chairman and 01 Senate member.
- As the institution is situated in educationally backward area, it has immense scope to provide higher education to the students.
- The technically advanced subjects like Electronic Science and Computer Science provide a better platform for placement for the student interested in industrial field.
- ISO certification.
- A little bit improvement in communication skills of students.
- Boys hostel facility is not available.
- Third time UGC CPE status has been granted for 2015-2020.

8. Plans of the institution for next year (2015-2016) :

1. To set up a system to evaluate the departmental work.

2. To motivate students to prepare wall posters.

3. To send SMS to irregular students/ their guardians.

4. To conduct departmental meetings..

5. Each department should organize at least 01 Workshop/ Conference/ Seminar.

6. To publish an in-house journal.

7. To make provision in the regular time-table to conduct regular classes on communication skills.

8. To arrange lectures of eminent persons be arranged.

9. Value added lectures be arranged.

10. Visiting and Guest faculty be invited by all the departments.

11. To organize a regional level seminar on retail industry.

12. To enrich Language Lab. with LED Monitor, Projector and installation of 15 Computers.

13. B.Voc. Laboratory be set-up with augmentation.

14. To organize NASSCOM IT online examination training.

15. To organize a national workshop (NASSCOM).

16. To set-up Social Science Laboratory and Museum.

Dr. A.D. Shinde
Coordinator, IQAC

Dr. Prakash L. More
Principal & Chairperson, IQAC

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ANNEXURE-I
Dnyanopasak Shikshan Mandal's
COLLEGE OF ARTS, COMMERCE AND SCIENCE, PARBHANI

ACTION PLAN FOR THE ACADEMIC YEAR 2014-2015

In the meeting of IQAC held on 24-07-2014, it was decided to chalk out the 'Action Plan for the academic year 2014-2015' and unanimously the action plan was finalized. All the heads of various departments should take note of this and take the appropriate action for execution of this plan from this academic year.

1. To review of earlier action Plan and preparation of next year action Plan.
2. To submit the proposal for organization of national seminar to NAAC.
3. To arrange Two Day National level Conference on "Globalization & Its Impact on Indian Economy."
4. To organize a national level Hindi Conference.
5. To organize a one day career orientation programme for Arts faculty.
6. To make provision for boys common room.
7. To conduct the meeting of Research Supervisors.
8. To organize the workshop on research methodology.
9. To establish 'Dnyanopasak Vichar Manch'.
10. To organize college level conference by college.
11. To motivate the faculty to submit the research proposals for research projects.
12. To encourage the faculty to involve in research activities.
13. To organize Seminars and Conferences to create research culture among the staff and students.
14. To obtain students feedback on institutional performance.
15. To obtain feedback of curricula by students.
16. To review the performance appraisal of the staff.
17. To create environment consciousness among the students, teaching and non-teaching staff.
18. 100% computerization of administrative working.
19. To implement 'one student one tree' programme.

Place : Parbhani
Date : 24-07-2014

Principal

Copy to : All the Heads of the Department, this College.

ANNEXURE-II

ANALYSIS OF FEED-BACK OF CURRICULUM BY STUDENTS

Introduction:

A curriculum is a planned programme of activities to achieve the objective of education. According to the secondary education commission, curriculum does not mean only the academic subject traditionally taught in schools and colleges but includes totality of all experiences that students should know through the manifold activities that go on in the college, class room, library, laboratory, workshop, and playground and in the numerous informal activities and that contact teachers and students. In this sense, the entire life of the college becomes the curriculum, which can touch the life of the students in terms of all points and helps, in attaining a balanced personality. However, study of any subject and achievement of educational objectives depend upon the type of curriculum that is framed and prescribed according to the requirements of standards or classes as well as the way in which it is taught and implemented.

The curriculum of the faculties of Arts, Commerce and Science is designed by the Board of Studies of different subjects in the university and is implemented by all the affiliated colleges. Feedback is the best tool to evaluate and improve the quality of curricula according to the needs of society and region. The feedback of curricula by student for Arts, Commerce and Science faculties in the college has been taken.

The Objectives:

The objectives of feedback of curricula by students are as follows:
1. To provide better mechanism for feedback of curricula.
2. To review and evaluate the present status of curricula.
3. To estimate and absorb the potential needs of students and society.
4. To give suggestion for improvement in the curricula as per the demand of students and society.

Methodology :

A questionnaire, comprising 8 Questions, was provided to students to take feedback on all aspects of the curricula. The B.A., B.com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified according to faculty. The percentage tool was used to analyze the data.

Results:

The following are the important results of the feedback:
1. Out of the 40 students selected at random from the B.A., B.Com. and B.Sc. classes, it is observed that majority of students were satisfactory with the present curricula .
2. It is found that majority of the students have appreciated the present curricula which is useful for future.
3. It is found that majority of the students have appreciated syllabus, Industry orientation, job prospective, social relevance, skill development & research applicability of curricula.

<div align="right">

Sd/-

Coordinator

Feedback committee

</div>

ANNEXURE-III

ANALYSIS OF FEEDBACK OF COLLEGE BY PARENTS

Introduction:

A College provides educational services to the students. The satisfaction of stakeholders i.e. students and parents is necessary, therefore, it is essential to take feedback rom the parents of students to enrich the educational facilities. It will be helpful for further improvement of the college.

Objectives:

To verify the overall performance on the college campus, staff, drinking water facility and transportation as well as academic constructions.

To evaluate the present status of educational ambience.

Methodology:

A questionnaire, comprising 09 questions, was provided to parents to take feedback on all aspects of the college. Some parents were selected randomly to collect the required information. The collected data was analyzed.

Results:

The following are the important results of the feedback:

90 percent parents are satisfied with college campus and mentioned that the college campus is very good. Besides, 90 percent parents are satisfied with the adequate facilities, up gradation of hard and soft skills. Boy's hostel facilities particularly are felt needed. While going through the feedback form it is observed that, parents are not satisfied with administrative staff. So it is very important to go through these facts to improve the administrative concerns. Boy's hostel facility is the need of time.

Sd/-
Coordinator
Feedback committee

ANNEXURE-IV

ANALYSIS OF FEEDBACK OF ALUMNI

Introduction:

The college alumni are the most important part of the college administration as it provides services to students,   parents, and teachers. To improve the quality of education the process of feedback is essential. The feedback of college has been taken from alumni in this line.

Objectives:

1) To evaluate the present status of quality of education in the college; so that the suggestions be incorporated in the college development.
2) To seek the stake holders' opinion about college. Alumni co-relation to keep knowledge imarting process update and in tune with the present.

Methodology:

A questionnaire, comprising suggestions to be incorporated in the college development plan was provided to alumni to take feedback on all aspects of the college. The B.A., B.com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified and analyzed.

Suggestions:

The following are the important suggestion on the feedback:

- Classroom conditions of ARTS faculty to be improved urgently
- Coaching for Net/Set/competitive exam is needed in each department.
- Library facilities for PG needs upgradation
- spiting on the campus needs to be prohibited
- Coaching regarding communications skills is needed.
- Gym, Yoga facilities to be opened on commercial basis for physical fitness
- Interior Decoration Diploma be introduced in the course of time.

Sd/-
Coordinator
Feedback committee

ANNEXURE-V

ANALYSIS OF FEEDBACK OF INDUSTRY

Introduction:

Industries are institutions which play a crucial role in economic development. Industries provide opportunities of employments for skilled students hence Feed back from industries is very significant to any academic institution to cater to the need of HRD.

Objectives:

1) To study efficiency and availability of industry oriented services to skilled students.
2) To evaluate the present status of industry oriented curricula if any of the college subscribes to.
3) In this context, five point scale technique was used to find out the feedback.

Findings:

The following are the important findings of the study:

1) Various industries give the valuable suggestions from various products such as fibroplast suggests that the technology of FRP SHOULD BE INCORPORATED IN THE SYLLABUS, VAT SHOULD BE INTRODUCED IN THE SYLLABUS .

2) It is also suggested that the industry needs good managers and administrators and therefore the college should shape good administrators.

Sd/-
Coordinator
Feedback committee

ANNEXURE-VI

ANALYSIS OF FEED-BACK OF TEACHERS BY STUDENTS

Introduction :

The all-round development of personality requires the teachers to do more than mere teaching. It is said that the mediocre teacher tells, the good teacher explains, the superior teacher demonstrates and the great teacher inspires. The teacher with unimpeachable integrity of character, qualities of leadership, environmental awareness and acquaintance with the day to day development in the chosen discipline becomes a source of inspiration, mentor and model for students. The teachers in general should have a strong ethical commitment. The assessment of the teacher should be concerned with the major attributes to the professional and institutional aspects. The analysis of feedback on teachers by students is based on ability attitude and subject related aspect, and overall impression of a teacher.

The Objectives:

The objectives of feedback of teachers by students are to find out general attitude related to performance and relative status of a teacher on Time Management, subject command, confidence, language & communication skill, use of teaching method and aids, internal evaluation, interaction, class control, guidance, conduct as well as ability to inculcate crux issues in human character.

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Methodology:

A questionnaire, comprising questions related to ability/attitude and questions related to subject, was provided to the students to take feedback on all aspects of the teacher. The B.A., B.com. and B.Sc. third year students were selected randomly to collect the required information. The collected data was classified according to each faculty. A five point scale – Excellent, Good, Average, Poor was used to evaluate the performance of a teacher.

Findings:

The following are the important findings of the feedback:

The analysis of feedback reveals that majority of the students registered good, very good excellent remark. However, the specific suggestions are based on the overall performance of a particular teacher are:

1) Use simple language to communicate properly.
2) Create friendly environment in the class.
3) Teach slowly to make all the students understand.
4) Complete the syllabus with full focus on the content and co-related facets.

Sd/-
Coordinator
Feedback committee

<u>**ANNEXURE-II**</u>

Dnyanopasak Shikshan Mandal's
COLLEGE OF ARTS, COMMERCE AND SCIENCE
PARBHANI
ACADEMIC CALENDAR
For the academic year 2014-15

A)   Terms and vacation for the year 2014–2015 (As per University Calendar 2014-15)

Vacations	-	**02.05.2014 to 15.06.2014**
First Term	-	**16.06.2014 to 18.10.2014**
Vacations	-	**19.10.2014 to 12.11.2014**
Second Term	-	**13.11.2014 to 01.05.2015**
Vacations	-	**02.05.2015 to 15.06.2015**

B)   Schedule of Examinations (As per Univ. Circular) First Term   Second Term

	First Term	Second Term
B.A. B.Com., B.Sc. (III Yr Annual & I to VI Sem , Backlog Students)	**11.11.2014**	**24.03.2015**
B.A. B.Com., B.Sc. : (MCQ Pattern & V & VI Sem)	**11.11.2014**	**24.03.2015**

C)   Admission Process of College : **From 01.06.2014 to 21.06.2014**

D)   Display of Time Table   : **28.06.2014**
E)   Commencement of Classes - : **01.07.2014**
F)   Probable Date of organization of Conferences : **19-20 Dec. 2014**
G)   Probable Date of Annual Social Gathering : **26 Jan. 2015 to 30 Jan. 2015**
H)   Probable date of N.S.S. Camp.   : **12 Oct. 2014 to 18 Oct. 2014**
I)   Staff Meeting   : **1st Day and Last working day of each term**

J)   Celebration of various programme at college campus.

15th August	Independence Day
5th September	Teacher day
14 September	Hindi divas
17 September	Marathwada Mukti Din & University Foundation day
24 Sept	N.S.S Day
02 October	Mahatma Gandhi Jayanti.
26 Nov	Savidhan Divas
26 January	Republic Day
28 February	Science Day
14 April	Dr. Babasaheb Ambedkar Jayanti
01 May	Maharashtra Din

K)   Schedule of Holidays (As per University Circular).

Date : 1-5-2014   Principal

Copy to : All the Heads of the Departments of this College for implementation.